

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
OCTOBER 15, 2024 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
 - a. Regional Fire Services Model Partnership
- P. 2-6
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of September 17, 2024
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
- P. 7-10
10. OLD BUSINESS & CAO REPORT ACTION LIST
- P. 11-24
11. FINANCIAL REPORTS
 - a. Financial Report of August 31, 2024
12. BYLAWS & POLICIES
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - P. 25-28
P. 29-33
P. 34-35
P. 36-37
P. 38-39
P. 40-49
P. 50-52
a. Alberta Seniors, Community and Social Services – Designation of Affordable Housing Accommodation
 - b. Fire Underwriters Survey – FUS - Alberta Beach Grade Update
 - c. Lac Ste. Anne County – FireSmart Assessments
 - d. Lac Ste. Anne County – Hwy 43 East Waste Commission Recycling List
 - e. Rural Municipalities of Alberta – Membership Fees Update
 - f. Yellowhead Regional Library – Draft 2025 Budget and Overview
 - g. RMA Insurance – Important Information Regarding Insurance Renewal
15. CORRESPONDENCE – ACTION ITEMS
 - P. 53-60
P. 61-64
P. 65-66
P. 67-69
P. 70-72
P. 73-76
P. 77-78
P. 79-80
P. 81
P. 82-94
P. 95-96
P. 97-100
a. Alberta Municipalities – Alberta Beach Group Accident Renewal 2025
 - b. Alberta Treasury Board and Finance – Loans to Local Authorities & Estimated Borrowing Requirements
 - c. Connie Curtis – Speed Limit on 43 Avenue
 - d. Lac Ste. Anne County – Onway Regional Medical Clinic - Community Support Letters
 - e. Lac Ste. Anne County – Lac Ste. Anne East End Bus Society - Partnership Agreement
 - f. Lac Ste. Anne County – 2024 Chip Sealing Cost Share - Range Road 32 from Hwy 633 to Alberta Beach
 - g. Sharon Spady – Request for Removal of Late Tax Payment Penalty
 - h. Summer Village of Silver Sands – ACP Grant Application – Request for Support
 - i. Tom Bradbury – Crime in our Town
 - j. Municipal Assessment Services Group – Sorrowful Announcement & Assessor Appointment
 - k. Michael Weller – 47A Avenue Drainage
 - l. Circular Materials – Community Residential Curbside Collection
- P. 101
16. NEW BUSINESS
 - a. Council Organizational Meeting
 - b. Christmas Light Up Contest
 - c. Grasmere School Christmas Donation
 - d. Christmas Office Hours
 - e. Council & Staff Christmas Lunch
17. QUESTION PERIOD
18. ADJOURNMENT

6.a

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
SEPTEMBER 17, 2024 AT 7:00 P.M.**

PRESENT:

Mayor.....Kelly Muir
Deputy MayorBill Love
CouncillorDebbie Durocher
CouncillorTara Elwood
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL TRUTH AND RECONCILIATION DAY:

Mayor Muir read a recognition statement as follows:
Alberta Beach respectfully acknowledges National Truth and Reconciliation Day being September 30, 2024. To recognize and honour the children who never returned home, and the survivors of residential schools, as well as their families and communities.

AGENDA ADDITIONS:

5. Confidential Closed Meeting Session moved to the end of the meeting.

ADOPTION OF AGENDA:

MOTION #144-24

MOVED BY Deputy Mayor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF AUGUST 20, 2024:

MOTION #145-24

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on August 20, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

GLENDA NELSON & SCOTT TYWONIUK – SAFETY IN THE COMMUNITY:

Glenda Nelson & Scott Tywoniuk met with Council to discuss safety in the community and the problems they are encountering, as well as questionable activity throughout the village in the middle of the night. Council advised this is a matter to be reported to the RCMP, and the more calls reported to the detachment results in more RCMP coverage in the village. Council further advised that the RCMP has launched a mobile app which provides access to information and crime reporting. Mayor Muir thanked Glenda and Scott for attending the meeting and addressing Council on the matter, however reconfirmed the importance of crime reporting to the RCMP.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

ALBERTA BEACH AG SOCIETY – REQUEST FOR FINANCIAL SUPPORT FOR CFEP GRANT:

MOTION #146-24

MOVED BY Mayor Muir that Council approves to provide financial support to the Alberta Beach & District Agricultural Society for their CFEP Grant to upgrade the entrance and washrooms in the Agliplex in the amount of \$10,000.00 with the possibility of additional funding of \$10,000.00.

CARRIED UNANIMOUSLY

KAYAK-O-MAT KAYAK RENTAL SYSTEM LEASE:

MOTION #147-24

MOVED BY Councillor Durocher that Council approves to renew a lease of land with Scott LeClair of Great Escape Kayak Inc. & Kayakomat Canada for a kayak rental system as per the following: the non-resident vendor permit of \$350.00 per year; the location fee of \$150.00 per year from Oct 1, 2024 to April 30, 2025; and the location fee of \$200.00 per month from May 1, 2025 to September 30, 2025 and further

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he be required to provide adequate property and liability insurance with Alberta Beach named additional insured under the policy and he be requested to provide reflective markers on the kayak rack.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #148-24

MOVED BY Councillor Elwood that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on September 11, 2024.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on September 16, 2024.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:
Alberta Beach Campground Advisory Committee meeting held on September 12, 2024.
Alberta Beach Public Works Advisory Committee meeting held on September 12, 2024.
Alberta Beach Library Board meeting held on September 9, 2024.
Onway Regional Fire Services Executive Steering Committee meeting held on September 16, 2024.
Yellowhead Regional Library Board executive meeting held on September 9, 2024.

DEPUTY MAYOR LOVE

Deputy Mayor Love reviewed and submitted reports on the following meetings:
Alberta Beach Campground Advisory Committee meeting held on September 12, 2024.
Alberta Beach Public Works Advisory Committee meeting held on September 12, 2024.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted report on the following meeting:
Trivillage Regional Sewer Services Commission meeting held on September 11, 2024.

MAYOR MUIR

Mayor Muir reviewed and submitted reports on the following meetings:
Water Distribution Feasibility Study Steering Committee meeting held on August 30, 2024.
ABADASA Golf Tournament held on September 6, 2024.
Trivillage Regional Sewer Services Commission meeting held on September 11, 2024.
Mayors and CAOs Fire Services Meeting held on September 12, 2024.
Community & Council Meet & Greet held on September 14, 2024.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2024 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #149-24

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS – ANNOUNCEMENT OF 2025 FIRE SERVICES TRAINING PROGRAM:

A letter was received from Alberta Municipal Affairs to announce the 2025 Fire Services Training Program grant.

ALBERTA MUNICIPAL AFFAIRS – PRELIMINARY 2025 EQUALIZED ASSESSMENT:

The preliminary 2025 Equalized Assessment comparison was received from Alberta Municipal Affairs.

ALBERTA MUNICIPALITIES – PREPARE TO VOTE ON RESOLUTIONS AT ABMUNIS CONVENTION:

Correspondence was received from Alberta Municipalities regarding preparations for the 27 resolutions to be voted on at the Alberta Municipalities Convention.

ALBERTA MUNICIPALITIES – OPPORTUNITY TO REPRESENT ABMUNIS ON THE SAFETY CODES SUB-COUNCILS:

Correspondence was received from Alberta Municipalities regarding an opportunity to represent Alberta Municipalities on the Safety Codes Council's fire and private sewage Sub-Councils.

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BUD BUSENIUS – BOAT LAUNCH PARK BEACH ACCESS:

Correspondence was received from Bud Busenius regarding the boat launch park beach access. It was reported that Mr. Busenius has been advised that the Public Works Manager is requesting a meeting with Alberta Environment.

COLLEEN KLOTZ – WATER & BEACH ACCESS FROM THE BOAT LAUNCH PARK ON NORTH SIDE:

Correspondence was received from Colleen Klotz regarding the water & beach access from the boat launch park on north side. It was reported Ms. Klotz has been advised that the Public Works Manager is requesting a meeting with Alberta Environment.

GOVERNMENT OF ALBERTA – CHANGES TO THE NORTHERN AND REGIONAL ECONOMIC DEVELOPMENT PROGRAM:

Correspondence was received from the Government of Alberta regarding changes to the Northern and Regional Economic Development Program Fall 2024.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING AGENDA ITEMS:

Notice was received from Lac Ste. Anne County advising that the Regional Municipalities meeting has been scheduled for October 14, 2024 and agenda items are to be submitted one week prior to the meeting. Deputy Mayor Love and Councillor Weber confirmed they will be attending the meeting.

LAC STE. ANNE COUNTY – 2024 RECREATION FACILITY & PROGRAM ASSISTANCE GRANT:

A letter was received from Lac Ste. Anne County advising on the approval of a 2024 Recreation Facility & Program Grant in the amount of \$1,000.00 for the ball diamond maintenance.

NATIONAL POLICE FEDERATION – NEW POLLING RESULTS ON POLICING IN ALBERTA:

Correspondence was received from the National Police Federation regarding their first survey and the new polling results on policing in Alberta since the Alberta Government introduced B11, establishing a new independent agency police service in Alberta.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #150-24

MOVED BY Deputy Mayor Love that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH AG SOCIETY – BEACHWAVE PARK HALLOWEENTRUNK-N-TREAT:

Notice was received that the Beachwave Park Halloween Trunk-n-Treat will be held on Saturday, October 26, 2024 from 4:00 p.m. to 7:00 P.M.

MOTION #151-24

MOVED BY Councillor Durocher that Council approves to supply chocolate bars and juice boxes for the Beachwave Park HalloweenTrunk-n-Treat.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPAL AFFAIRS – RESPONSE TO MEETING REQUESTS WITH MINISTER MCIVER:

Notice was received that due to the large number of meeting requests, the Minister is unable to meet with Council at the Alberta Municipalities Convention, and further if Council believes a meeting is still necessary to contact the Minister's office to request a meeting at a later date.

MOTION #152-24

MOVED BY Councillor Elwood that administration contact Alberta Municipal Affairs to request a meeting for Alberta Beach Council with Minister McIver.

CARRIED UNANIMOUSLY

ATCO GAS & PIPELINES LTD. – NATURAL GAS FRANCHISE FEES:

MOTION #153-24

MOVED BY Mayor Muir that Council approves that the ATCO Gas & Pipelines Franchise Fees for 2025 remain at 8%.

CARRIED UNANIMOUSLY

DANA BLACKWELL – POLICY REGARDING RECEIPT OF EMAILS/CALLS FROM RESIDENTS:

MOTION #154-24

MOVED BY Councillor Weber that administration send a response to Dana Blackwell to thank her for her correspondence and advise that our staff does their best in responding to all emails and calls in a timely manner, however during the peak periods there may be unintentional delays in responding to residents inquiries.

CARRIED UNANIMOUSLY

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FORTIS ALBERTA – ELECTRIC DISTRIBUTION FRANCHISE FEES:

MOTION #155-24

MOVED BY Councillor Elwood that Council approves that the Fortis Alberta Electric Distribution Franchise Fees for 2025 remain at 8%.

CARRIED UNANIMOUSLY

E. JANICE NICHOLS – REQUEST FOR REMOVAL OF LATE TAX PAYMENT PENALTY:

MOTION #156-24

MOVED BY Councillor Durocher that the request from E. Janice Nichols for removal of the property tax late payment penalty on Tax Roll #303 be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

SARAH PATTISON – REQUEST FOR REMOVAL OF LATE TAX PAYMENT PENALTY:

MOTION #157-24

MOVED BY Deputy Mayor Love that the request from Sarah Pattison for removal of the property tax late payment penalty on Tax Roll #557 be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

NEW BUSINESS:

ALBERTA MUNICIPAL AFFAIRS – CANADA COMMUNITY BUILDING FUND (CCBF) MEMORANDUM OF AGREEMENT:

MOTION #158-24

MOVED BY Councillor Weber that the Alberta Municipal Affairs Canada Community Building Fund (CCBF) Memorandum of Agreement be approved as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: traffic speeds throughout the village, speed bumps, weeds in the lake and 51 Avenue, access to village information (available on website, social media, email list, attendance at Council meetings), roadwork plan, the boat launch plan and the village website.

CONFIDENTIAL – CLOSED MEETING SESSION:

Mayor Muir reported the meeting will move to closed session to discuss the Regional Fire Services Model/Partnership, the Development Officer Contract, the Campground Manager Contract and the Tax Forfeiture Lots. He further reported the public is welcome to return to the meeting after the closed session.

MEETING RECESS:

Mayor Muir called for a brief recess at 8:40 P.M.

MEETING RECONVENED:

Mayor Muir reconvened the meeting at 8:50 P.M.

MOTION TO MOVE TO CLOSED MEETING:

MOTION #159-24

MOVED BY Councillor Elwood that as per Section 197(2) of the MGA and Division 2, Part 1, Section 23 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 8:50 P.M. to discuss agenda item #5.a Regional Fire Services Model/Partnership 5.b the Development Officer Contract; 5.c the Campground Manager Contract; and 5.d the Tax Forfeiture Lots.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Kelly Muir, Deputy Mayor Bill Love, Councillor Debbie Durocher, Councillor Tara Elwood, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOTION #160-24

MOVED BY Deputy Mayor Love that Council move to come out of closed meeting at 8:40 P.M.

CARRIED UNANIMOUSLY

PLANNING AND DEVELOPMENT OFFICER CONTRACT:

MOTION #162-24

MOVED BY Councillor Durocher that Council approves the proposal for the renewal of the contracted Planning and Development Officer services including optional planning support for a 3 year term.

CARRIED UNANIMOUSLY

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CAMPGROUND MANAGER CONTRACT:

MOTION #163-24

MOVED BY Deputy Mayor Love that Council approves a two year extension on a Campground Manager Contract with Kevin Hutton and Joyce Nouta.

CARRIED

ADJOURNMENT:

The meeting adjourned at 9:50 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

CAO REPORT – ACTION LIST

SEPTEMBER 2024

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:

May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council’s motion.

ALBERTA MUNICIPAL AFFAIRS – MEETING REQUEST WITH MINISTER MCIVER:

June 18/24 MOVED BY Councillor Elwood that Council approves to request a meeting with Minister McIver at the Alberta Municipalities Convention and further that the topics include fire & EMS services along provincial highways.

Aug.20/24 Request for meeting with Minister McIver was sent to the Minister’s office.

Sept.17/24 Notice was received that due to the large number of meeting requests, the Minister is unable to meet with Council at the Alberta Municipalities Convention, and further if Council believes a meeting is still necessary to contact the Minister’s office to request a meeting at a later date.

MOVED BY Councillor Elwood that administration contact Alberta Municipal Affairs to request a meeting for Alberta Beach Council with Minister McIver.

ALBERTA BEACH & DISTRICT LION’S CLUB – 50TH ANNIVERSARY CELEBRATION:

Aug.20/24 Correspondence was received from the Alberta Beach & District Lion’s Club to advise that their 50th Anniversary Celebration is now rescheduled to September 28, 2024. (Councillor Durocher will attend)

MLA SHANE GETSON, LAC STE. ANNE-PARKLAND – GOLF CART PILOT PROJECT:

Aug.20/24 MOVED BY Councillor Weber that Council postpone the decision on participation in the Golf Cart Pilot Project for further discussions with the Summer Villages of Sunset Point and Val Quentin.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:

Sept.17/24 Notice was received from Lac Ste. Anne County advising that the Regional Municipalities meeting has been scheduled for October 14, 2024 and agenda items are to be submitted one week prior to the meeting. Deputy Mayor Love and Councillor Weber confirmed they will be attending the meeting.

ADMINISTRATION:

NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:

Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

Jan.17/23 Letter was sent to NGPS.

Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

Mar.21/23 Draft JUPA was rec’d and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.

Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

Feb.20/24 Email was sent to Trista at LSA County to inquire on their agreement.

LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

July18/23 Letter was sent to the Minister.

Mar.19/24 SVREMP will be sending a request to the Minister for the revision of the ministerial order with copies of the signed agreements & bylaws of the participating municipalities.

2024 TAX RECOVERY PUBLIC AUCTION & REGISTRATION OF TAX FORFEITURE TITLES:

Mar.19/24 The CAO reported that the Tax Recovery Public Auction was held at 6:00 P.M.

That the two parcels which were offered for sale were as follows:

Tax Roll #235, Lot 1, Block 19, Plan 6269CG (5219 – 48A Avenue) Certificate of Title #042289457

Reserve Bid \$51,940.00; and

Tax Roll #755, Lot 3A, Block 3, Plan 9925067 (4516 – 46B Street) Certificate of Title #992241755

Reserve Bid \$85,800.00.

The CAO further reported that no bids were received on the parcels and therefore, Council has the option of requesting the Registrar cancel the existing certificate of titles and register Tax Forfeiture Titles in the name of Alberta Beach.

MOVED BY Councillor Elwood that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 1, Block 19, Plan 6269CG and Lot 3A, Block 3, Plan 9925067.

Apr.16/24 Tax Forfeiture Titles have been submitted to Land Titles.

May 21/24 Land Titles has processed the Tax Forfeiture titles and the information has been sent to the Assessor.

June 18/24 Amended assessments have been received & admin will be processing.

LAC STE. ANNE EAST END BUS SOCIETY – REQUISITIONS & PARTNERSHIP AGREEMENT:

Apr.16/24 Correspondence was received from Lac Ste. Anne East End Bus Society regarding the requisitions from the municipal members being Lac Ste. Anne County, the Town of Onoway and Alberta Beach advising that the board elected to shift to a per-capita rate and that the standard rate for the Associate Members (i.e. Summer Villages) is proposed with a \$25 increase per municipality and further that the capital contribution was waived for 2024. It was reported that the society will forward draft memorandum of agreements for review.

May 21/24 Email was sent to LSAC to inquire & request update on the agreements.

Aug.20/24 MOVED BY Deputy Mayor Love that the Lac Ste. Anne East End Bus Society Partnership Agreement be tabled and that a letter be sent to the Society to question the fairness of the annual funding levels from the partners in relation to population for the facility rental, fleet repairs & maintenance and administration, specifically to question Lac Ste. Anne County's contribution towards the bus maintenance and insurance being \$4,000.00, and further to inquire on the reasons why the summer villages are not included in the partnership agreement and only required to contribute an annual amount which is not based on the rates that Lac Ste. Anne County, Onoway and Alberta Beach contribute.

Sept.17/24 Email was sent to Trista of Lac Ste. Anne County to confirm Council's motion.

ALBERTA BEACH AG SOCIETY – REQUEST FOR LETTER & FINANCIAL SUPPORT FOR CFEP GRANT:

May 21/24 MOVED BY Councillor Durocher that Council approve to provide a letter of support to the Alberta Beach Ag Society for their CFEP grant application to upgrade the entrance and washrooms at the Agliplex and further that Council approves to provide financial support to the project subject to the approval of the CFEP grant application and the financial support amount to be determined upon further discussions.

June 18/24 Letter of support was sent. Ag Society has not yet received a response from LSAC for funding on the project.

Sept.17/24 MOVED BY Mayor Muir that Council approves to provide financial support to the Alberta Beach & District Agricultural Society for their CFEP Grant to upgrade the entrance and washrooms in the Agliplex in the amount of \$10,000.00 with the possibility of additional funding of \$10,000.00.

FIRE RESCUE INTERNATIONAL (FRI) MOTION:

June 18/24 MOVED BY Mayor Muir that further to the Regional Fire Services Model Partnership Changes and Impact Assessment, Council approves in principle the following:

- that Alberta Beach continue with Fire Rescue International (FRI) after the March 7th, 2025 termination of the existing agreement;
- that Alberta Beach continue with Fire Rescue International (FRI) commencing January 2026 for a 5 or 10 year term;
- that Alberta Beach be designated as Managing Partner for the purpose of insurance, licensing, external agreements, and holding of accounts, and that Wildwillow Enterprises Inc. being designated Administrative Partner to Alberta Beach for the purpose of governance matters; and
- that the firm of Patriot Law (Michelle Gallagher) be designated to prepare all required agreements and legal requirements moving forward.

STANTEC ENG - WILD PHASE 5A WATERLINE THROUGH ALBERTA BEACH – ROAD USE & CROSSING AGREEMENT:

Aug.20/24 MOVED BY Mayor Muir that Council approve in principle the Road Use Crossing Agreement for the WILD Phase 5A Waterline through Alberta Beach subject to the amendments as discussed and the addition for the supply and installation of a four inch (4") tap off for Alberta Beach at the location as agreed.

Sept.17/24 CAO has advised Stantec Engineering of Council's amendments to the agreement.

KAYAK-O-MAT KAYAK RENTAL SYSTEM LEASE:

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Sept.17/24 MOVED BY Councillor Durocher that Council approves to renew a lease of land with Scott LeClair of Great Escape Kayak Inc. & Kayakomat Canada for a kayak rental system as per the following: the non-resident vendor permit of \$350.00 per year; the location fee of \$150.00 per year from Oct 1, 2024 to April 30, 2025; and the location fee of \$200.00 per month from May 1, 2025 to September 30, 2025 and further he be required to provide adequate property and liability insurance with Alberta Beach named additional insured under the policy and he be requested to provide reflective markers on the kayak rack.

BEACHWAVE PARK HALLOWEENTRUNK-N-TREAT:

Notice was received that the Beachwave Park Halloween Trunk-n-Treat will be held on Saturday, October 26, 2024 from 4:00 p.m. to 7:00 P.M.

Sept.17/24 MOVED BY Councillor Durocher that Council approves to supply chocolate bars and juice boxes for the Beachwave Park HalloweenTrunk-n-Treat.

ATCO GAS & PIPELINES LTD. – NATURAL GAS FRANCHISE FEES:

Sept.17/24 MOVED BY Mayor Muir that Council approves that the ATCO Gas & Pipelines Franchise Fees for 2025 remain at 8%.

DANA BLACKWELL – POLICY REGARDING RECEIPT OF EMAILS/CALLS FROM RESIDENTS:

Sept.17/24 MOVED BY Councillor Weber that administration send a response to Dana Blackwell to thank her for her correspondence and advise that our staff does their best in responding to all emails and calls in a timely manner, however during the peak periods there may be unintentional delays in responding to residents inquiries.

FORTIS ALBERTA – ELECTRIC DISTRIBUTION FRANCHISE FEES:

Sept.17/24 MOVED BY Councillor Elwood that Council approves that the Fortis Alberta Electric Distribution Franchise Fees for 2025 remain at 8%.

E. JANICE NICHOLS – REQUEST FOR REMOVAL OF LATE TAX PAYMENT PENALTY:

Sept.17/24 MOVED BY Councillor Durocher that the request from E. Janice Nichols for removal of the property tax late payment penalty on Tax Roll #303 be denied in fairness to all property owners who also received a penalty.

SARAH PATTISON – REQUEST FOR REMOVAL OF LATE TAX PAYMENT PENALTY:

Sept.17/24 MOVED BY Deputy Mayor Love that the request from Sarah Pattison for removal of the property tax late payment penalty on Tax Roll #557 be denied in fairness to all property owners who also received a penalty.

ALBERTA MUNICIPAL AFFAIRS – CANADA COMMUNITY BUILDING FUND (CCBF) MEMORANDUM OF AGREEMENT:

Sept.17/24 MOVED BY Councillor Weber that the Alberta Municipal Affairs Canada Community Building Fund (CCBF) Memorandum of Agreement be approved as presented.

PLANNING AND DEVELOPMENT OFFICER CONTRACT:

Sept.17/24 MOVED BY Councillor Durocher that Council approves the proposal for the renewal of the contracted Planning and Development Officer services including optional planning support for a 3 year term.

CAMPGROUND MANAGER CONTRACT:

Sept.17/24 MOVED BY Deputy Mayor Love that Council approves a two year extension on a Campground Manager Contract with Kevin Hutton and Joyce Nouta.

PUBLIC WORKS:**BUD BUSENIUS – BOAT LAUNCH PARK BEACH ACCESS:**

Sept.17/24 Correspondence was received from Bud Busenius regarding the boat launch park beach access. It was reported that Mr. Busenius has been advised that the Public Works Manager is requesting a meeting with Alberta Environment.

COLLEEN KLOTZ – WATER & BEACH ACCESS FROM THE BOAT LAUNCH PARK ON NORTH SIDE:

Sept.17/24 Correspondence was received from Colleen Klotz regarding the water & beach access from the boat launch park on north side. It was reported Ms. Klotz has been advised that the Public Works Manager is requesting a meeting with Alberta Environment.

9

PATROL:**PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:**

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.
MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

June 18/24 D.O. & Patrol are in the process of finalizing the draft bylaw, should be ready in the fall.

DEVELOPMENT:**DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

Aug.22/23 CAO requested update from D.O.

June 18/24 D.O. is reviewing the file.

Financial Report

August 31, 2024

BALANCE SHEET		Reg:000000000	End:31Aug2024	Type: A	C U	Name
ASSETS						
CASH ON HAND:						
CASH REGISTER FLOAT	100.00			1		A111
CASH ON HAND - PETTY CASH	100.00			1		A112
BANK	1,642,472.83			1		A121
INVESTED CASH - TERM DEPOSIT	0.00			1		A122
BANK - MUSH SAVINGS #25	979,846.04			1		A125
BANK CUSTOM PLAN #26 (1.3M)	0.00			1		A126
TOTAL CASH		2,622,518.87		2		TOTC
ACCOUNTS RECEIVABLE:						
TAXES & GRANTS-IN-LIEU REC	658,810.46			1		A210
RECEIVABLE FROM OTHER GOVTS:						
GST COLLECTED\PAID OUT-A230	14,471.53			1		A230
ITC	628.97			1		A231
GST SHARED SERVICES - A232	0.00			1		A232
CONDITIONAL PROV GRANTS	0.00			1		A248
RECEIVABLE OTHER LOCAL GOVT:	0.00			1		A250
ADMIN ACCOUNTS RECEIVABLE	26,293.21			1		A270
ADMIN RECEIVABLE - AFDA	6,309.88			1		A275
TRADE ACCOUNTS RECEIVABLE	0.00			1		A271
ALL OTHER RECEIVABLES	155,178.00			1		A290
TOTAL ACCOUNTS RECEIVABLE		847,814.35		2		TAR
PREPAID EXPENSES	48,988.80			1		A412
REQUISITION UNDER\OVER LEVY	0.00			1		A413
SUPPLIES INVENTORY	12,369.85			1		A164
TAX SALE SURPLUS (BANK ACCT.)	0.00			1		A474
LAND HELD FOR RESALE	0.00			1		A570
FIXED ASSETS:						
ENGINEERING STRUCTURES	7,248,969.22			1		A610
ACCUM.AMORTIZATION-ENG.STRUC	3,914,184.02			1		A615
BUILDINGS	3,247,708.64			1		A620
ACCUM.AMORTIZATION-BUILDINGS	1,047,752.12			1		A625
MACHINERY & EQUIPMENT	976,238.11			1		A630
ACCUM.AMORTIZATION-MACH&EQ	754,370.06			1		A635
LAND	1,349,990.57			1		A640
ACCUM.AMORTIZATION-LAND	0.00			1		A645
VEHICLES	176,737.92			1		A650
ACCUM.AMORTIZATION-VEHICLES	148,440.42			1		A655
LAND IMPROVEMENTS	684,574.81			1		A660
ACCUM.AMORTIZATION-LAND IMPR	544,971.13			1		A665
TOTAL FIXED ASSETS		7,274,501.52		2		TFA
TOTAL ASSETS			10,806,193.39	3		TA
SHORT TERM LOANS	0.00			1		L121
ACCOUNTS PAYABLE						
FEDERAL - G.S.T.	0.00			1		L230
Description						
		Reg:000000000	End:31Aug2024	Type: A	C U	Name

BALANCE SHEET	Beg:000000000	End:31Aug2024	Type: A	C U	Name
FEDERAL - REC GEN	7,785.00		1		L231
PAYROLL - ACCRUED HOLIDAY PA	3,604.63		1		L235
PAYROLL - AMESBWITH	0.00		1		AMESBWITH
PAYROLL - R.R.S.P.	0.00		1		RRSPACC
PAYROLL - UNION	0.00		1		UNION
PAYROLL - EMPL RECEIVABLES	0.00		1		EMPLREC
PAYROLL - AHC PREMIUM	0.00		1		AHCWITH
PAYROLL - CANADA SAV BOND	0.00		1		CANSAV
PAYROLL - ADVANCES	0.00		1		ADV
PAYABLE TO OTHER LOC GOVT	17,882.00		1		L270
TRADE ACCOUNTS PAYABLE	2,173.76		1		L270TP
KIDS IN ACTION	0.00		1		KIDSIA
BIKES FOR KIDS	0.00		1		B4KIDS
VILLAGE MAP\BROCHURE	0.00		1		MAPAP
COMMUNITIES IN BLOOM	0.00		1		CIBLOOM
ALL OTHER PAYABLES	7,400.00		1		L290
DEPOSITS	17,941.50		1		L291
TOTAL ACCOUNTS PAYABLE		52,439.37	2		TAP
TAX SALE SURPLUS TRUST	0.00		1		L410
DEFERRED REVENUE	60,590.92		1		L411
DEFERRED REVENUE	0.00		1		L412
DEFERRED REVENUE	0.00		1		L413
ASSET RETIREMENT OBLIGATIONS	204,499.80		1		L500
RESERVES FOR OPERATING		0.00	2		L700
TAX RATE STABILIZATION		187,907.39	2		L701
ADMIN & P.W. INCOME-STAFF		0.00	2		L702
ADMIN & P.W. INCOME-VILLAGE		0.00	2		L703
INSURANCE PROCEEDS- HAYLAND		44,536.80	2		L704
DISASTER PREPAREDNESS		0.00	2		L705
STREET IMPROVEMENTS		0.00	2		L706
CAMPGROUND IMPROVEMENTS		0.00	2		L707
ECONOMIC DEVELOPMENT- 100 YR		7,295.92	2		L708
SALE OF PUBLIC LANDS		0.00	2		L709
SCHOOL PROJECTS		0.00	2		L710
DRAINAGE & WATER STUDY		0.00	2		L711
PROVINCIAL POLICE FUND		0.00	2		L712
REDEVELOPMENT PLAN		0.00	2		L713
TOTAL OPERATING RESERVES			3	239,740.11	L790
RESERVES FOR CAPITAL					
GENERAL CAPITAL		866,451.47	2		L750
ADMINISTRATIVE EQUIPMENT		10,803.01	2		L761
WASTE EQUIPMENT RESERVES		90,205.00	2		L762
PARK RESERVE SALE PROCEEDS		0.00	2		L763
PARKS AND RECREATION DEV		34,494.45	2		L764
PUBLIC WORKS EQUIPMENT		90,959.73	2		L765
CAMPGROUND DEVELOPMENT		0.00	2		L766
FIREHALL		0.00	2		L767
UNUSED RESERVES		0.00	2		L799

Description	Beg:000000000	End:31Aug2024	Type: A	C U	Name
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BALANCE SHEET		Beg:000000000	End:31Aug2024	Type: A	C U	Name
ADMINISTRATIVE BUILDING		44,694.92		2		L768
PATROL EQUIPMENT		57,664.00		2		L770
AGLIPLEX RESERVES		50,000.00		2		L771
BOAT LAUNCH RESERVES		25,000.00		2		L772
ROADWORK RESERVES		65,000.00		2		L773
TOTAL CAPITAL RESERVES			1,335,272.58	3		L760
TOTAL EQUITY IN FIXED ASSETS		7,070,001.72		2		L800
ACCUMULATED SURPLUS - 31\12\94	3,042,018.45-			1		L900
ADJUSTED SURPLUS (PRIOR PERIOD)	932,549.40-			1		L902
SURPLUS FROM 1\1\95	4,356,880.79			1		L901
APPROPRIATED SURPLUS	0.00			1		L905
CURRENT FUNDS USED FOR TCA	0.00			1		L910
CURRENT AMORTIZATON EXPENSE	1,225,399.57			1		L915
NET BOOK VALUE OF TCA DISPOSAL	235,936.38			1		L920
CONTRIBUTED TCA	0.00			1		L925
TOTAL SURPLUS		1,843,648.89		2		ACCUMSURP
TOTAL LIABILITIES			10,806,193.39	3		TL
PROOF			0.00	3		PROOF
DATED <u>Aug 31</u> , 2024						
Description	Beg:000000000	End:31Aug2024	Type: A	C U	Name	

Analysis: INCOME STATEMENT

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INCOME STATEMENT		(1)	(2)	(3)
Period 1: --- Begin		01Jan2024	01Jan2024	01Jan2024
Period 1: --- End		31Dec2024	31Aug2024	31Aug2024
Period 1: --- Type		B	A	A
(less) --- Begin		000000000	000000000	01Jan2024
Period 2: --- End		000000000	000000000	31Dec2024
Period 2: --- Type				B
Ratios: % of Account				
Graphs: # of Columns,Scale		0 0	0 0	0 0

Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
REVENUE			
RESIDENTIAL TAXES (MUNICIPAL)	852,703.15	852,525.74	177.41-
RESIDENTIAL TAXES (SCHOOL)	460,810.79	460,714.81	95.98-
COMMERCIAL TAXES (MUNICIPAL)	100,876.98	100,876.98	0.00
COMMERCIAL TAXES (SCHOOL)	35,502.82	35,502.83	0.01
FARM TAXES (MUNICIPAL)	73.66	73.67	0.01
FARM TAXES (SCHOOL)	39.81	39.81	0.00
POWER & PIPELINE (MUNICIPAL)	19,156.07	19,156.07	0.00
POWER & PIPELINE (SCHOOL)	6,741.82	6,741.82	0.00
DIP \ MACH & EQUIP (MUNICIPAL)	1,755.00	1,755.00	0.00
DIP \ MACH & EQUIP (SCHOOL)	70.45	70.45	0.00
DESIGNATED INDUSTRIAL (DI)	164.55	164.55	0.00
MUNICIPAL SERVICES TAX	831,020.00	830,020.00	1,000.00-
LIBRARY LEVY	0.00	0.00	0.00
MISC. OTHER LEVY	0.00	0.00	0.00
TOTAL TAXES	2,308,915.10	2,307,641.73	1,273.37-
PENALTIES & COSTS ON TAXES	73,000.00	86,329.78	13,329.78
FRANCHISE - ATCO GAS	30,000.00	21,235.15	8,764.85-
FRANCHISE - FORTIS	60,000.00	40,352.97	19,647.03-
INVESTMENT INCOME	75,000.00	59,123.03	15,876.97-
PROVINCIAL GRANTS			
RESTRUCTURING GRANT	0.00	0.00	0.00
CONDITIONAL FGTF\CCBF	0.00	0.00	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00	0.00	0.00
CONDITIONAL MSI GRANT	42,420.00	42,420.00	0.00
FROM RESERVE\DEF.REV.	0.00	0.00	0.00
OTHER	0.00	154.30	154.30
ADMIN			
ADMINISTRATIVE SERVICE	5,400.00	5,400.00	0.00
SALES OF GOODS & SERVICES	2,000.00	10,455.50	8,455.50
TAX CERTIFICATES	3,000.00	3,700.00	700.00
PHOTOCOPIES\FAXES\POSTAGE	200.00	0.00	200.00-
PENALTIES\COSTS - N.S.F. FEES	200.00	105.00	95.00-
HAWKER PEDDLER LICENSES	500.00	300.00	200.00-
RENTAL AND LEASE	22,600.00	16,600.00	6,000.00-
PROV\FED CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
PATROL			
SALES TO OTHER LOCAL GOV'T	45,337.00	0.00	45,337.00-
SALES OF GOODS & SERVICES	0.00	0.00	0.00
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: INCOME STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
FINES	10,000.00	6,891.16	3,108.84-
SALE OF FIXED ASSETS	9,000.00	9,000.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00	0.00
FIRE DEPARTMENT - DONATIONS	0.00	0.00	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00	0.00	0.00
RENTAL & LEASE	24,000.00	16,000.00	8,000.00-
UTILITIES REIMBURSEMENT	5,500.00	0.00	5,500.00-
PROVINCIAL CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	14,100.00	0.00	14,100.00-
TRANSFER FROM RESERVES	0.00	0.00	0.00
DISASTER SERVICES	0.00	0.00	0.00
AMBULANCE GRANT	0.00	0.00	0.00
AMBULANCE STATION RENTAL	10,200.00	6,800.00	3,400.00-
ANIMAL LICENSES	500.00	1,060.00	560.00
BY-LAW FINES	1,000.00	529.00	471.00-
COMMON SERVICES			
PUBLIC WORKS SERVICES	3,000.00	0.00	3,000.00-
SALES OF GOODS & SERVICES	2,400.00	10,375.00	7,975.00
RENTAL AND LEASE	76,000.00	50,102.52	25,897.48-
CONDITIONAL GRANT	0.00	0.00	0.00
SALE OF FIXED ASSETS	25,000.00	32,240.00	7,240.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
ROADS			
CONDITIONAL GRANT	0.00	0.00	0.00
SALE OF TCA	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
STORM SEWER & DRAINAGE			
CONDITIONAL GRANT	0.00	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00	0.00
SEWER			
LOCAL IMPROVEMENT CHGS	0.00	0.00	0.00
SEWER REVITALIZATION	244,800.00	244,800.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
SOLID WASTE			
CONTRACT WITH OTHER MUNICIPAL	0.00	0.00	0.00
SALE OF GOODS & SERVICES	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: INCOME STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
MUNICIPAL PLANNING	0.00	0.00	0.00
DEVELOPMENT PERMITS	2,500.00	3,450.00	950.00
COMPLIANCE CERTIFICATES	500.00	200.00	300.00-
SUBDIVISION APPLICATIONS	0.00	0.00	0.00
ENCROACHMENT AGREEMENTS	0.00	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00	0.00	0.00
SALE OF PUBLIC LAND	0.00	0.00	0.00
BOAT LAUNCH	10,000.00	0.00	10,000.00-
TRANSFER RESERVE\DEF.REV.	25,000.00	0.00	25,000.00-
PARKS			
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00	0.00	0.00
CONDITIONAL GRANT	0.00	0.00	0.00
UNCONDITIONAL GRANT	0.00	0.00	0.00
GRANT FROM LOCAL AGENCIES	10,000.00	0.00	10,000.00-
PARKING LOT REVENUE	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
RECREATION FACILITIES			
SALE OF SERVICE - FEES\CHARGES	0.00	0.00	0.00
REGIONAL RECREATION	25,140.61	18,855.46	6,285.15-
GRANT FROM LOCAL AGENCIES	0.00	0.00	0.00
CONDITIONAL PROVINCIAL GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00	0.00
CAMPGROUND			
USER FEES (SEASONAL)	277,200.00	264,270.20	12,929.80-
WEEKEND SITES	25,000.00	26,966.50	1,966.50
CAMPGRD CABIN RENTAL	0.00	0.00	0.00
SALES OF GOODS & SERVICES	2,800.00	2,841.36	41.36
WINTER STORAGE	25,200.00	2,100.00	23,100.00-
DEBIT MACHINE ADJUSTMENTS	0.00	0.00	0.00
RENTAL & LEASE	9,600.00	6,400.00	3,200.00-
M.R.T.A. GRANT	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
CULTURE			
LIBRARIAN WAGE REIMBURSEMENT	0.00	0.00	0.00
GAIN ON SALE OF FIXED ASSET	0.00	0.00	0.00
TOTAL OPERATING REVENUE	3,507,012.71	3,296,698.66	210,314.05-
CAPITAL:			
CAPITAL PURCHASES-ADMIN	0.00	0.00	0.00
CAPITAL PURCHASES-PATROL	50,164.00	0.00	50,164.00-
CAPITAL PURCHASES-PUBLIC WORKS	53,000.00	0.00	53,000.00-
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: INCOME STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
CAPITAL PURCHASES-RECREATION	0.00	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00	0.00
TOTAL	103,164.00	0.00	103,164.00-
CAPITAL PROJECTS:			
CAPITAL PROJECT-ROADS	280,000.00	0.00	280,000.00-
CAPITAL PROJECT-SHOP	0.00	0.00	0.00
CAPITAL PROJECT-DRAINAGE	40,000.00	3,889.80	36,110.20-
CAPITAL PROJECT-WALK PATHS	0.00	0.00	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00	0.00	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00	0.00	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00	0.00	0.00
TOTAL	320,000.00	3,889.80	316,110.20-
TOTAL CAPITAL REVENUE	423,164.00	3,889.80	419,274.20-
REQUISITIONS:			
SCHOOL FOUNDATION	0.00	0.00	0.00
ASFF	503,165.84	238,562.56	264,603.28-
OVER\UNDER LEVY UTILIZED	0.00	0.00	0.00
DESIGNATED INDUSTRIAL	164.55	0.00	164.55-
TOTAL REQUISITIONS	503,330.39	238,562.56	264,767.83-
BUSINESS INCOME PROFIT	0.00	0.00	0.00
TOTAL	3,426,846.32	3,062,025.90	364,820.42-
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: EXPENSE STATEMENT

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EXPENSE STATEMENT	(1)	(2)	(3)
Period 1: --- Begin	01Jan2024	01Jan2024	01Jan2024
--- End	31Dec2024	31Aug2024	31Aug2024
--- Type	B	A	A
(less) --- Begin	00000000	00000000	01Jan2024
Period 2: --- End	00000000	00000000	31Dec2024
--- Type			B
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
COUNCIL			
COUNCIL HONORARIUMS - MAYOR	10,870.00	7,246.72	3,623.28-
COUNCIL HONORARIUMS	38,540.00	25,693.12	12,846.88-
MEETING FEES	20,000.00	11,613.16	8,386.84-
HONORARIUM DEDUCTIONS	2,000.00	0.00	2,000.00-
COUNCIL TRAVEL	3,000.00	831.44	2,168.56-
CONFERENCE\PROFESSIONAL DEV	12,500.00	4,005.03	8,494.97-
INTERNET & PHONE EXPENSE	6,000.00	6,000.00	0.00
COUNCIL PROMOTIONAL	15,000.00	6,825.19	8,174.81-
MISC. SUPPLIES	2,000.00	1,419.03	580.97-
TOTAL	109,910.00	63,633.69	46,276.31-
ADMINISTRATION			
ADMINISTRATOR	128,000.00	85,739.79	42,260.21-
SALARIES	194,400.00	130,923.53	63,476.47-
PAYROLL TO\FROM BUS INC	0.00	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	71,000.00	49,728.21	21,271.79-
SCP PAYROLL	0.00	0.00	0.00
FROM\TO RESERVE	0.00	0.00	0.00
TRAINING	1,000.00	0.00	1,000.00-
TRAVEL	200.00	117.16	82.84-
FREIGHT, POSTAGE, DELIVERY	3,500.00	2,522.25	977.75-
TELEPHONE\INTERNET\SATELLIT	4,000.00	2,158.31	1,841.69-
ADVERTISING	2,000.00	1,632.79	367.21-
SUBSCRIPTIONS\MEMBERSHIPS	4,300.00	3,275.25	1,024.75-
PRINTING	1,200.00	678.00	522.00-
LEGAL	5,000.00	4,610.00	390.00-
AUDITOR	14,000.00	10,000.00	4,000.00-
SERVICE CONTR-PHOTO,FAX,POS	5,700.00	3,206.13	2,493.87-
SERVICE CONTR - ALARM	300.00	300.00	0.00
PURCHASED EQUIPMENT REPAIR	9,000.00	6,872.57	2,127.43-
CONTRACT - JANITOR	7,400.00	4,954.30	2,445.70-
INSURANCE	57,500.00	3,621.07	53,878.93-
W.C.B.	22,000.00	13,460.31	8,539.69-
STATIONERY & SUPPLIES	5,000.00	3,661.91	1,338.09-
JANITORIAL SUPPLIES	800.00	366.36	433.64-
MISCELLANEOUS SUPPLIES	2,000.00	1,492.26	507.74-
VILLAGE PROMOTION	4,000.00	0.00	4,000.00-
100 YEAR ANNIVERSARY	0.00	0.00	0.00
UTILITIES	6,000.00	3,832.61	2,167.39-
DEBT REPAYMENT	0.00	0.00	0.00
SHORT TERM BORROWING FEES	0.00	0.00	0.00
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
BANK CHARGES	1,200.00	780.94	419.06-
TAX REBATES & CANCELLATIONS	0.00	0.00	0.00
OTHER & BLDG REPAIRS	10,000.00	1,382.51	8,617.49-
BAD DEBT EXPENSE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.01	0.01
TOTAL	559,500.00	335,316.27	224,183.73-
ELECTION \ CENSUS			
SALARIES & WAGES	0.00	0.00	0.00
ADVERTISING	0.00	0.00	0.00
GOODS & SUPPLIES	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
ASSESSMENT SERVICES			
ASSESSMENT SERVICES	24,850.00	18,846.60	6,003.40-
TOTAL	24,850.00	18,846.60	6,003.40-
PATROL			
ADMINISTRATION	0.00	0.00	0.00
SALARIES & WAGES	89,000.00	67,161.93	21,838.07-
PROVINCIAL POLICE FUNDING	45,215.00	0.00	45,215.00-
RCMP ENHANCED POLICING	0.00	0.00	0.00
PAYROLL DEDUCTIONS	16,500.00	15,233.99	1,266.01-
TRAINING & DEVELOPMENT	2,000.00	1,300.00	700.00-
MILEAGE & SUBSISTENCE	500.00	180.36	319.64-
FREIGHT, POSTAGE, DELIVERY	0.00	0.00	0.00
TELEPHONE	7,000.00	5,438.54	1,561.46-
ADVERTISING & PROMOTION	500.00	0.00	500.00-
AUX PROG\CRIME PREVENTION	0.00	0.00	0.00
EQUIPMENT REPAIR	3,000.00	1,992.15	1,007.85-
VEHICLE REPAIR	6,000.00	6,167.47	167.47
JANITOR EXPENSES	0.00	0.00	0.00
LICENSES & PERMITS	0.00	0.00	0.00
STATIONERY & OFFICE SUPPLIES	1,000.00	598.03	401.97-
MISC. SUPPLIES	3,800.00	3,661.12	138.88-
UNIFORMS & ACCOTREMENTS	2,500.00	770.56	1,729.44-
FUEL & OIL	8,000.00	4,940.13	3,059.87-
UTILITIES	4,000.00	2,554.39	1,445.61-
CAPITAL PURCHASES	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	7,500.00	0.00	7,500.00-
TOTAL	196,515.00	110,373.67	86,141.33-
BY-LAW ENFORCEMENT			
BYLAW\ANIMAL CONTROL	0.00	0.00	0.00
PARKING ENFORCEMENT	0.00	0.00	0.00
POUND FEES	2,000.00	1,900.00	100.00-
GENERAL GOODS AND SERVICES	10,000.00	7,365.05	2,634.95-
SIGNS	0.00	0.00	0.00
TOTAL	12,000.00	9,265.05	2,734.95-
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
FIREFIGHTING			
FIRE DEPARTMENT HONORAIUMS	0.00	0.00	0.00
TELEPHONE	0.00	0.00	0.00
FIRE CONTRACT	103,225.00	77,697.56	25,527.44-
JANITOR EXPENSES	0.00	0.00	0.00
GOODS AND SUPPLIES	500.00	0.00	500.00-
MISCELLANEOUS	3,400.00	0.00	3,400.00-
BUILDING REPAIR	30,000.00	24,548.29	5,451.71-
UTILITIES	11,000.00	3,783.23	7,216.77-
CAPITAL	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	148,125.00	106,029.08	42,095.92-
DISASTER SERVICES			
GENERAL GOODS AND SERVICES	21,500.00	11,983.00	9,517.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
AMBULANCE SERVICES			
AMBULANCE CONTRACT	0.00	0.00	0.00
BUILDING REPAIRS	8,000.00	6,389.92	1,610.08-
UTILITIES	6,000.00	3,488.65	2,511.35-
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	14,000.00	9,878.57	4,121.43-
COMMON SERVICES			
PUBLIC WORKS MANAGER	0.00	0.00	0.00
PUBLIC WORKS WAGES	246,600.00	191,657.76	54,942.24-
EXTRA PERSON	25,000.00	0.00	25,000.00-
SUMMER PAYROLL	10,000.00	14,504.37	4,504.37
PAYROLL DEDUCTIONS - MGR	0.00	0.00	0.00
PAYROLL DEDUCTIONS	56,500.00	41,125.84	15,374.16-
PAYROLL DEDUCTIONS - SUMMER	1,800.00	815.52	984.48-
FROM\TO RESERVE	0.00	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00	0.00
PAYROLL TO BUSINESS INCOME	0.00	0.00	0.00
TRAINING & DEVELOPMENT	2,000.00	2,200.00	200.00
MILEAGE & SUBSISTENCE	300.00	221.49	78.51-
POSTAGE, FREIGHT & DELIVERY	0.00	0.00	0.00
TELEPHONE	2,000.00	1,375.65	624.35-
PURCHASE SERVICES	10,000.00	7,872.98	2,127.02-
EQUIPMENT REPAIR	25,000.00	20,638.15	4,361.85-
VEHICLE REPAIR	20,000.00	11,688.88	8,311.12-
EQUIPMENT RENTAL	1,500.00	457.32	1,042.68-
GENERAL GOODS	10,000.00	6,803.68	3,196.32-
SIGNS	1,000.00	3,228.34	2,228.34
BUILDING REPAIRS	5,000.00	1,523.77	3,476.23-
SAFETY SUPPLIES	2,500.00	277.38	2,222.62-
FUEL & OIL	25,000.00	14,550.34	10,449.66-
UTILITES - SHOP	18,000.00	10,097.65	7,902.35-
BOAT LAUNCH NTCE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
CAPITAL PROJECTS	0.00	0.00	0.00
CAPITAL PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	462,200.00	329,039.12	133,160.88-
ROADS AND STREETS			
GRAVEL\SAND\ETC.	25,000.00	26,617.27	1,617.27
CRACK FILLING\LINE PAINTING	30,000.00	20,602.00	9,398.00-
UTILITIES - STREET LIGHTS	108,000.00	69,005.30	38,994.70-
ROAD PROJECTS	0.00	0.00	0.00
ROAD PROJECTS	0.00	0.00	0.00
STREET LIGHT PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	163,000.00	116,224.57	46,775.43-
STORM SEWER AND DRAINAGE			
GENERAL SUPPLY-CULVERTS	8,000.00	840.00	7,160.00-
DRAINAGE PROJECTS	0.00	0.00	0.00
DRAINAGE STUDY	0.00	0.00	0.00
TOTAL	8,000.00	840.00	7,160.00-
WATER SYSTEM			
WATER COMM. OPERATING	8,484.37	8,484.37	0.00
WATER COMM. DEBENTURES	71,034.10	35,517.05	35,517.05-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	79,518.47	44,001.42	35,517.05-
SANITARY SEWER			
TVRSSC MAINTENANCE AGREE	282,280.00	141,140.00	141,140.00-
TVRSSC SEWER REVITALIZATION	244,800.00	0.00	244,800.00-
TVRSSC DEB. - LAGOON	85,826.00	42,913.00	42,913.00-
TVRSSC UPGRADE	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	612,906.00	184,053.00	428,853.00-
GARBAGE COLLECTION			
GARBAGE WAGES	6,500.00	0.00	6,500.00-
GARBAGE CONTRACT	73,000.00	39,806.53	33,193.47-
REGIONAL LAND FILL	18,000.00	10,499.10	7,500.90-
RECYCLING	4,500.00	2,580.50	1,919.50-
ANNUAL WASTE ROUND-UP	0.00	0.00	0.00
FUEL & OIL	3,000.00	0.00	3,000.00-
TRUCK REPAIRS & MAINTENANCE	0.00	0.00	0.00
CAPITAL PURCHASES	0.00	0.00	0.00
TO RESERVE\DEF.REV.	20,000.00	0.00	20,000.00-
TOTAL	125,000.00	52,886.13	72,113.87-
COMPOST FACILITY			
PURCHASED SERVICE - CLEANUP	3,000.00	1,375.00	1,625.00-
GENERAL SUPPLIES	0.00	0.00	0.00
TOTAL	3,000.00	1,375.00	1,625.00-
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
MUNICIPAL PLANNING			
CONTRACT - DEVELOPMENT OFF	22,750.00	15,158.96	7,591.04-
MUNICIPAL PLANNING	2,000.00	0.00	2,000.00-
GENERAL GOODS & SUPPLIES	500.00	490.70	9.30-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	25,250.00	15,649.66	9,600.34-
ECONOMIC DEVELOPMENT			
ADVERTISING AND PROMOTION	3,400.00	395.00	3,005.00-
TELEPHONE AND UTILITIES	0.00	0.00	0.00
REVENUE & COST SHARE STUDY	0.00	0.00	0.00
GENERAL GOODS & SUPPLIES	500.00	0.00	500.00-
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	3,900.00	395.00	3,505.00-
LAC STE. ANNE FOUNDATION	48,132.74	36,099.56	12,033.18-
PIER\BOAT LAUNCH	25,000.00	0.00	25,000.00-
PIER TO RESERVE\DEF.REV.	0.00	0.00	0.00
RECREATION & FACILITIES			
REGIONAL RECREATION	31,425.75	31,425.76	0.01
GENERAL GOODS & SUPPLIES	25,000.00	8,697.23	16,302.77-
EAST END BUS	9,458.00	9,457.92	0.08-
LSA PHYSICIAN RECRUITMENT	0.00	0.00	0.00
UTILITIES	5,500.00	3,235.36	2,264.64-
CAPITAL PURCHASES	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	71,383.75	52,816.27	18,567.48-
PARKS			
CONTRACT SERVICES	20,000.00	5,599.50	14,400.50-
GENERAL GOODS & SUPPLIES	10,000.00	6,529.94	3,470.06-
UTILITIES	6,000.00	3,528.10	2,471.90-
PARKING LOT EXPENSES	3,098.00	3,098.33	0.33
PARK PROJECTS	0.00	0.00	0.00
PARK PROJECTS	0.00	0.00	0.00
CONTRIBUTED ASSETS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	39,098.00	18,755.87	20,342.13-
CAMPGROUND:			
ADVERTISING & SIGNS	400.00	194.35	205.65-
POSTAGE, FREIGHT, DELIVERY	0.00	0.00	0.00
PHONE\INTERNET\SATELLITE	2,100.00	1,270.93	829.07-
PRINTING	300.00	0.00	300.00-
CAMPGROUND MANAGER CONTRACT	62,000.00	12,000.00	50,000.00-
CAMPGROUND SUMMER HELP	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
EQUIPMENT REPAIR	1,000.00	852.00	148.00-
Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Analysis: EXPENSE STATEMENT

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Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE
GENERAL GOODS & SUPPLIES	2,500.00	1,893.63	606.37-
JANITORIAL SUPPLIES	800.00	623.29	176.71-
WASTE DISPOSAL	3,700.00	2,760.57	939.43-
FUEL & OIL	1,500.00	761.53	738.47-
REPAIR MATERIALS	11,000.00	10,619.75	380.25-
CONSTRUCTION MATERIALS	2,000.00	1,160.70	839.30-
UTILITIES	40,000.00	17,881.70	22,118.30-
IMPROVEMENTS	4,600.00	796.73	3,803.27-
DEBIT\VISA BANK FEES	600.00	343.50	256.50-
CAMPGROUND PROJECTS	0.00	0.00	0.00
CAMPGROUND PROJECTS	0.00	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00	0.00
TOTAL	132,500.00	51,158.68	81,341.32-
CULTURE			
SALARIES & WAGES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
REIMBURSE LIBR WAGE	0.00	0.00	0.00
UTILITIES	0.00	130.88	130.88
GRANT TO LIBRARY	13,452.48	13,452.48	0.00
YELLOWHEAD REGIONAL LIBRARY	5,104.88	5,104.89	0.01
TOTAL	18,557.36	18,688.25	130.89
LOSS ON SALE OF FIXED ASSET	0.00	0.00	0.00
AMORTIZATION OF TCA	65,000.00	0.00	65,000.00-
ACCRETION EXPENSE	0.00	0.00	0.00
CAPITAL:			

CAPITAL PURCHASES-ADMIN	0.00	0.00	0.00
CAPITAL PURCHASES-PATROL	60,000.00	62,356.35	2,356.35
CAPITAL PURCHASES-PUBLIC WORKS	78,000.00	76,562.50	1,437.50-
CAPITAL PURCHASES-RECREATION	0.00	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00	0.00
TOTAL	138,000.00	138,918.85	918.85
CAPITAL PROJECTS:			

CAPITAL PROJECTS-ROADS	280,000.00	157,573.00	122,427.00-
CAPITAL PROJECTS-SHOP	0.00	0.00	0.00
CAPITAL PROJECTS-DRAINAGE	40,000.00	16,048.00	23,952.00-
CAPITAL PROJECTS-WALKING PATHS	0.00	0.00	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00	0.00	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00	0.00	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00	0.00	0.00
TOTAL	320,000.00	173,621.00	146,379.00-
TOTAL CAPITAL EXPENSES	458,000.00	312,539.85	145,460.15-
BUSINESS INCOME EXPENSES	0.00	0.00	0.00
TOTAL	3,426,846.32	1,899,848.31	1,526,998.01-

Description	2024 BUDGET	JAN-AUG 2024	DIFFERENCE

Alberta Beach Village Office

From: SCSS Municipal Engagement <SCSS.MunicipalEngagement@gov.ab.ca>
Sent: October 3, 2024 11:14 AM
Subject: Designation of Affordable Housing Accommodation
Attachments: MO No. 2024-011.pdf

This message is being sent on behalf of ADM David Williams

Dear CAO:

Housing affordability is a key priority for the Government of Alberta, and recently, it has taken steps to ensure that property tax exemptions support the provision and delivery of affordable housing. The *Municipal Affairs Statutes Amendment Act*, which came into effect in May 2024, amended the *Municipal Government Act* (MGA) as follows.

- Section 363 provides property tax exemptions for affordable housing accommodations as defined by the *Affordable Housing Act* (AHA).
- Municipalities will continue to have the ability to remove such exemptions locally through bylaw, but the education property tax portion would remain exempt.
- The provisions that have property tax implications will come into force on January 1, 2025.

To support the implementation of the MGA amendments, the Minister of Seniors, Community and Social Services has issued a Ministerial Order No. 2024-011 (Attachment). The Ministerial Order clarifies the definition of affordable housing accommodation under the AHA. In order for a housing accommodation to be designated as an affordable housing accommodation, which may be at the unit level, it must:

- be subject to an agreement between the owner and operator of the housing accommodation and the Government of Canada, Province of Alberta, or a municipality;
- have rental rates which are below market rates, pursuant to the agreement with an order of government;
- be owned or operated by a not-for-profit organization, incorporated under the *Societies Act*, *Companies Act* or *Business Corporations Act*, a management body established under the AHA, or a similar organization as determined under the Ministerial Order, that has a stated mission or mandate to serve those in core housing need (as defined in section 8(2)(a) of the *Social Housing Accommodation Regulation*) or to provide housing to target population groups identified in *Stronger Foundations: Alberta's 10 year strategy to improve and expand affordable housing*.

Please note that seniors' lodges are already exempt through section 362 (1) (m) and (n)(iv) of the MGA, and do not need to be designated through this process. Similarly, accommodations owned by the Alberta Social Housing Corporation (ASHC) or previously owned and transferred to affordable housing providers are already exempt from property tax through the *Social and Affordable Housing Accommodation Exemption Regulation* (SAHAER).

Currently, the ASHC does not have any operating or grant agreements with affordable housing providers in your municipality. If your municipality has agreements with affordable housing providers that fit the criteria in the Ministerial Order, please respond to this email with:

- The name of the affordable housing provider;

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- The expiry date of the agreement between your municipality and the provider;
- The number of units under agreement and unit type (e.g., bachelor, one-bedroom, etc.);
- The address(es) of the affordable housing accommodation.

Please send your responses to scss.municipalengagement@gov.ab.ca by October 21, 2024.

Thank you for your continued support and cooperation to ensure that low-income Albertans have access to housing that meets their needs. I look forward to continuing to work with you as we improve and expand the affordable housing system.

David Williams
Assistant Deputy Minister
Housing Division
Seniors, Community and Social Services

Attachment: Ministerial Order No. 2024-011





ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES
Office of the Minister

Ministerial Order No. 2024-011

WHEREAS, pursuant to section 1(a) of the *Alberta Housing Act* (the Act), "affordable housing accommodation" means a housing accommodation designated by the Minister as an affordable housing accommodation under section 31.1(1);

AND WHEREAS, pursuant to section 31.1(1) of the Act, the Minister may designate a housing accommodation as an affordable housing accommodation if the Minister is of the opinion that in the circumstances the housing accommodation is suitable for designation as an affordable housing accommodation;

AND WHEREAS, pursuant to section 3(3) of the Act, the Minister may delegate to any person any power, authority or obligation conferred or imposed on the Minister under the Act.

THEREFORE, I, JASON NIXON, Minister of Seniors, Community and Social Services, pursuant to section 31.1(1) of the *Alberta Housing Act*, hereby:

1. Establish the circumstances under which a housing accommodation is suitable for designation as an affordable housing accommodation are that it must:
 - a. be subject to an agreement between the owner or operator of the housing accommodation and the Government of Canada, Province of Alberta, or a municipality;
 - b. have rental rates which are below market rates, pursuant to the agreement referred to in subclause (a); and,
 - c. be owned or operated by a not-for-profit organization incorporated under the *Societies Act*, *Companies Act*, or *Business Corporations Act*, a management body established under the *Alberta Housing Act*, or similar organization as determined under this Ministerial Order, that has a stated mission or mandate to serve those in core housing need (as defined in section 8(2)(a) of the *Social Housing Accommodation Regulation*) or to provide housing to target population groups identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*.
2. Delegate to the Assistant Deputy Minister, Housing Division, the authority to designate a housing accommodation as an affordable housing accommodation, in accordance with the circumstances set out in clause 1, including the authority to determine a similar organization under clause 1(c).

3. Direct the Assistant Deputy Minister, Housing Division, to create and maintain a list of designated affordable housing accommodations to be reviewed and updated at least annually, or upon notification of the transfer of a housing accommodation designated as an affordable housing accommodation under this Ministerial Order.

DATED this 2 day of August, 2024.



Jason Nixon
Minister of Seniors, Community and Social Services

Alberta Beach Village Office

CC: David@firewriters.ca

From: Gaza, Jomari <Jomari.Gaza@verisk.com>
Sent: October 8, 2024 9:48 AM
To: aboffice@albertabeach.com; davidives.nwfr@gmail.com
Cc: Bany, Gabriela; McGuinness, Robert
Subject: Fire Underwriters Survey - Village of Alberta Beach - Grade Update
Attachments: FUS.CU4 - Community Update Form.pdf; FUS.FS4 - Fire Station Form.pdf; FUS.WS4 - Water Supply Form.pdf

Hello Kathy,

Fire Underwriters Survey (FUS) is a national organization that represents more than 90 percent of the private sector and casualty insurers in Canada. The organization establishes fire insurance grade classifications that are used in the development of property insurance base rates for all subscribing members and has been doing so since 1883. FUS applies a predetermined annual schedule to fire insurance grade classification updates each year, and this year, the Village of Alberta Beach is scheduled to be updated. The insurance industry requests periodic updates to fire insurance grades for communities, as the fire insurance grade classifications help determine property insurance premiums across Canada.

At this time, we are primarily looking to update our records and the basic information of the Village. Please find the attached initial questionnaire forms used by Fire Underwriters Survey, and the list provided below, to collect the basic information related to the fire department and emergency response.

Fire Department Data:

- Fire Station Form (FS4) - *focuses on apparatus and equipment, along with details on the type and number of personnel assigned to each station.*
- Community Update Form (CU4) – *focuses on the general overview of the Fire Prevention, Emergency Communication Systems, Fire Safety Programs, as well as further details of the Fire Department within the community.*
- Fire Protection Boundary Area (.pdf is fine, but Shapefiles are preferred)
- Currently active Contract Aid Agreements and/or Automatic Aid Agreements (.pdf is fine, but Shapefiles are preferred, if applicable)

Water Supply Data(if applicable):

- Filled out WS4 form (Please see attached)

Please note we understand some of the requested information above will take time to acquire; however, there is no hard timeline for completion. We look forward to receiving the requested information at your earliest convenience.

Feel free to contact me if you have any questions.

Regards,

Jomari Gaza, CTech

Public Fire Protection Specialist, Fire Underwriters Survey
+1.236.339.2460 direct | +1.800.665.5661 toll free
fireunderwriters.ca



This email is intended solely for the recipient. It may contain privileged, proprietary or confidential information or material. If you are not the intended recipient, please delete this email and any attachments and notify the sender of the error.

Fire Underwriters Survey Outreach – Community Update Form (CU4)



Please fill out this form, save and email the form to outreach@fireunderwriters.ca

[Print Form](#)

Community Name: _____
 Fire Department Name: _____
 Fire Chief (FC) Name: _____
 FC Phone: _____ FC Email: _____
 GIS/Mapping contact Name: _____
 GIS Phone: _____ GIS Email: _____
 FUS Office Use Only: _____

Part 1 – Response Area

- Does your Fire Department provide first alarm automatic aid to other communities? (list communities and provide contract) _____
- Does your Fire Department receive first alarm automatic aid to other communities? (list communities and provide contract) _____
- Does your Fire Department provide other types of fire response aid to other communities? (list communities and provide contract) _____
- Does your Fire Department receive other types of fire response aid to other communities? (list communities and provide contract) _____

Part 2 – Training

- Training frequency: _____
- Number of fire fighters certified to NFPA 1001 (or equivalent) Lvl 1: _____ Lvl 2: _____
- Number of fire fighters certified to NFPA 1021 (or equivalent) Lvl 1: _____ Lvl 2: _____
- Number of NFPA 1041 certified trainers (or equivalent) _____
- Is there an appointed Training Officer? _____
- Training curriculum used (provide syllabus) _____
- Live Fire Training hours per fire fighter annually _____

Part 3 – Communications

- Is the community on 911? _____
- Name of PSAP (Public Safety Answering Point) _____
- Name of Dispatch provider _____

Part 4 – Prevention/Public Education

- Inspection frequency (excluding dwellings):
 Semi-annual Annual Every 3 years No routine Request/Complaint
- How many inspections completed for previous year? _____
- Is there a public education program in place? _____
- How many Dwellings visited annually (smoke alarm/education/inspection) _____
- Number of fire prevention inspectors/public educators _____
- Number of inspectors certified to NFPA 1031 (or equivalent) Lvl 1: _____ Lvl 2: _____
- Number of public educators certified to NFPA 1035 (or equivalent) Lvl 1: _____ Lvl 2: _____
- Number of pre-incident plans created for the community _____

Please include the following attachments:

- Training syllabus FS4 – Fire Station Form for each Fire Station Fire Protection Area Boundary Map or GIS contact Aid Agreements



Fire Underwriters Survey Outreach - Fire Station Form (FS4)

Please fill out this form, save and email the form to outreach@fireunderwriters.ca, we may also request a signed hard copy.

[Print Form](#)

Local Government Legal Name: _____

Fire Department Name: _____

Date Completed: _____

FUS Office Use Only: _____

Fire Hall Name	#	Address	Nearest cross street

Staffing at Fire Hall			
	Fire Fighters <i>(excluding Officers)</i>	Officers/captains <i>(including "acting" but excluding Chief Officers)</i>	Chiefs <i>(include Platoon/Deputy/District)</i>
Career			
Auxiliary			

For career fire fighters/officers on duty, what is the minimum on-duty staffing?	Day:	Number	Time From	Time To
	Night:			

Type	Identifier	Manufacturer	Year	ULC #	Pump Capacity	Tank Capacity
					IGPM	l.Gal
1 st Line Pumper						
2 nd Line Pumper						
Reserve Pumper						
1 st Line Ladder						
Reserve Ladder						
1 st Line Tender						
2 nd Line Tender						
Initial Attack						

Is there a pressurized water system in this fire hall's response area? Yes No

Water System (WS) contact: _____

WS Phone: _____ WS Email: _____

Completed By: _____ Date: _____

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Fire Underwriters Survey Outreach - Water Supply Form (WS4)

Please fill out this form, save and email the form back to our office, with attachments if specified.

Province: _____	Water System Name: _____
Region/County/District: _____	Water System Type: _____
Municipality: _____	Contact Name: _____
Date Completed: _____	Contact email: _____
FUS Office Use Only: _____	Contact phone: _____

Part A – Hydrant Coverage and Water System Basic Information

Please provide the following background information on the water system(s).

1. Is there a servicing bylaw that requires fire hydrants for all new developments? _____
2. Is the Water Supply for Public Fire Protection Guide referenced in the servicing bylaw for determination of required fire flows and hydrant coverage? _____
3. What is the hydrant spacing standard used for dwelling districts/zones? _____
4. What is the hydrant spacing standard used for non-dwelling districts/zones (ex. industrial)? _____
5. Are all dwelling structures within 300 metres of a fire hydrant? _____
6. Are all structures other than dwellings within 150 metres of a fire hydrant? _____
7. Visual inspection of hydrants frequency: _____
8. Full tear down of hydrants frequency: _____
9. Flow testing of hydrants frequency: _____
If available, please provide flow test results with the completed form submission. _____
10. Has a hydrant map been created? _____
If yes, please provide the hydrant map with the completed form submission. _____
11. Have any engineering reports been created for the system? _____
If yes, please provide the report(s) with the completed form submission. _____
12. Has a hydraulic model been created for the water system? _____
If yes, please provide the hydraulic model results for fire flow plus Max Day Demand conditions with the completed form submission. _____
13. Has a flow schematic been created for the system? _____
If yes, please provide the flow schematic with the completed form submission. _____
14. Are there multiple pressure zones within the system? _____
If yes, please indicate the number of pressure zones: _____
15. How many pumps are used throughout the system? _____
If yes, please provide the capacities of the pumps with completed form submission. _____
16. Are there any non-pressurized (dry) hydrants? _____
If yes, please provide the hydrant map attached with the completed form submission. _____

Western Canada 3999 Henning Drive Burnaby, BC V5C 6P9 1 (800) 665-5661	Ontario 150 Commerce Valley Drive West Markham, ON L3T 7Z3 1 (800) 268-8080	Quebec 1611 Cremazie Boulevard East Montreal, QC H2M 2P2 1 (800) 263-5361	Atlantic Canada 238 Brownlow Avenue, Suite 300 Dartmouth, NS B3B 1Y2 1 (800) 639-4528
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cc: Council

Alberta Beach Village Office

From: Trista Court <tcourt@lsac.ca>
Sent: September 23, 2024 4:04 PM
To: Len Kwasny; Kelly Muir; Ian Kupchenko; Keith Pederson; Sandi Benford; Bernie Poulin; Gwen Jones; Kathy Dion; Don Bauer; Ray Hutscal
Cc: 1LSA-COUNTY COUNCIL (Council Only); Mike Primeau; Jennifer Thompson; Kathy Skwarchuk; Summer Village of Castle Island; Moskalyk Moskalyk; SV of South View; Wendy Wildman Silver Sands, Castle Island, South View; Matthew Ferris - Summer Village of Sunset Point; Marlene Walsh; Kim Hanlan; Tony Sonneleitner
Subject: FireSmart Assessments - Lac Ste. Anne County
Attachments: ORFS Members - FireSmart Assessments 09.23.2024.pdf

Please see the attached correspondence forwarded on behalf of Reeve Joe Blakeman, Lac Ste. Anne County.

Regards,

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County
 56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
 PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

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September 23, 2024

Onoway Regional Fire Services Member Municipalities
c/o Box 540
Onoway, AB T0E 1V0

Attn: Mayors

Re: FireSmart Assessments

Lac Ste. Anne County Fire Services has a team of Fire Fighters that are committed to promoting and implementing FireSmart principles that are intended to mitigate the potential negative effects of wildfire. Each member of this team has successfully completed formal Level 3 Home Ignition Zone Specialist training through FireSmart Alberta and are qualified to complete property assessments through the Advanced FireSmart Home Assessment Program.

We have received requests from residents within your municipalities to provide this service.

Unfortunately, with continued rhetoric expressing public criticism of Lac Ste. Anne County Fire Services, we concede that perhaps you would be better served to have this program delivered by Fire Rescue International, who repeatedly states that their service is superior to that of ours. We assume that they are adequately trained, qualified and certified to deliver FireSmart Alberta programs. As such, Lac Ste. Anne County Fire Services will not provide free property assessments to residents outside of our boundaries, with the exception of those municipalities we have service agreements with, or those that we are actively negotiating with.

Regards,



Joe Blakeman
Reeve, Lac Ste. Anne County

14.d

Alberta Beach Village Office

From: Trinity Hindes <THindes@lsac.ca>
Sent: October 8, 2024 3:47 PM
To: Kathy Skwarchuk; Alexis Nakota Sioux Nation2; Wendy Wildman Birch Cove; Summer Village of Castle Island; Moskalyk Moskalyk; Tony Sonnleitner; Wendy Wildman Sunrise Beach; Matthew Ferris - Summer Village of Sunset Point; Wendy Wildman West Cove; Town of Mayerthorpe; Kathy Skwarchuk; Town of Onoway; Rudolf Liebenberg; Wendy Wildman Silver Sands, Castle Island, South View; 'svsouthview@outlook.com'; Marlene Walsh; Kim Hanlan; Isac
Cc: Bill Love; Brian Hartman; George Vaughan; Bernie Poulin; Len Kwasny; Lolita Chadd SVLSACE; Lorne Olsvik; Mike Primeau; Pat Burns (Mayerthorpe)
Subject: Information Sheet from Highway 43 East Waste Commission
Attachments: HWY 43 East Waste Commission Recycling List.pdf

Good afternoon,

Attached is the recycling information relevant to all member municipalities involved with the Highway 43 East Waste Commission. Please review the attached information sheet detailing the recycling materials accepted at the main landfill.

**Thank you,
Trinity Hindes**

Property Taxation Administrator, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

Credit Card payments are now accepted for Property Taxes. Please visit <https://lsac.ca/services/payment-methods> to pay your taxes online.
Did you know that the County has a new Assessment Map to facilitate the review of Assessment Information? Check it out at: <https://tinyurl.com/266urel>

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♻️ Think about our Environment. Print only if necessary.

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4.8 km West of Gunn, AB on HWY 43 then .4 km South on Range Road 35



MONDAY	TUESDAY	WEDSNEDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
9:00—5:00	9:00—5:00	9:00—5:00	9:00—5:00	9:00—5:00	9:00—5:00	CLOSED

CLOSED ALL STATUTORY HOLIDAYS

Paper: Includes colored paper, white bond, newspaper, magazines and catalogues

Cardboard: Board box (e.g. cereal boxes & shoe boxes) and corrugated cardboard boxes

Metal: Tin cans, aerosol cans, metal lids

Clear Glass: Household jars, bottles and window glass

Plastics: Includes all CLEANED plastic bottles and jars #1 to #7: Soft drink bottles, milk jugs, detergent bottles, FLATTNED cartons, etc.. Check the bottom of the container, if you see the recycling symbol with a #1,2,3,4,5,6,or 7 in the centre, it is acceptable.

Did you Know?



One ton of recycled paper can save:

- 17 trees
- 380 gallons of oil
- three cubic yards of landfill space
- 4,000 kilowatts of energy
- 7,000 gallons of water!

aboffice@albertabeach.com

From: Amrita Kalirao <amrita.kalirao@rmalberta.com>
Sent: October 4, 2024 10:30 AM
To: Amrita Kalirao
Subject: Membership Fees Update - Rural Municipalities of Alberta
Attachments: Associate Membership Increase Notice 2024.pdf

To our members,

Please note that the membership fees are about to change effective immediately.

Please see attached letter.

If you have any questions, Please let us know.

We would be happy to assist you.

Thanks so much.

Have a good day!

Amrita Kalirao

Financial Analyst
amrita.kalirao@rmalberta.com
finance@rmainsurance.com



Phone: 587.689.5724
RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639

To Our Valued Associate Members,

We sincerely thank you for your support of our programs and continued attention to your accounts. Our programs run efficiently and provide the best benefit to all when we work together.

Our associate membership fees will be invoiced on November 1st to coincide with the insurance renewal cycle to accommodate those of you who only access the insurance program. The Board of Directors has decided to increase the associate membership fees from \$195 to \$249 per year. This is the first increase since 2013 (11 years), and we trust that you will appreciate our need for a small inflationary increase for the year expiring July 31, 2025

We commit to open communication and continual support of our membership to provide the very best in class service and value.

Please do not hesitate to reach out to me with any questions or concerns at susanw@RMAAlberta.com or 780.955.8405.

Thank you,

Susan Wolfe, CPA, MBA, CIP
General Manager of Finance
RMA Group of Companies

14.f

aboffice@albertabeach.com

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: September 16, 2024 2:47 PM
Cc: Karla Palichuk; Wendy Sears
Subject: YRL Draft 2025 Budget and Trustee Appointment Information
Attachments: YRL Draft 2025 Budget.pdf; YRL 2025 Budget Overview.pdf; YRL Board Oversight, Appointments and Meetings - September 2024.pdf; YRL Board Appointments.pdf

Sending on behalf of Karla Palichuk, YRL Director.

Dear CAOs and Superintendents,

On behalf of the Yellowhead Regional Library (YRL) Board of Trustees, I am pleased to share the **Draft 2025 Budget and Overview**.

The Executive Committee passed a motion on Sept. 9 recommending the Board approve the budget; the Board of Trustees will meet Oct. 7 to review the draft budget and will vote on it at the Dec. 2 annual organizational meeting.

When appointing a Trustee and Alternate to the YRL Board, please refer to the attached **Board Oversight, Appointments and Meetings document** and return our **Board Appointments form** following your organizational meeting.

We look forward to working with the Trustees to support YRL's continued provision of valued programs and services to member public and school libraries.

Please note, this email and the attachments will be sent for information to YRL Trustees and Public Library Managers.

Thank you and we look forward to hearing your feedback!

Karla Palichuk MLIS MScOP
SHE/HER
Director

E: kpalichuk@yrl.ab.ca
P: 780-962-2003 EXT 226
yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



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Mission Statement YRL provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural, and recreational needs of their communities.

Values Collaboration, Inclusion, Responsiveness, and Value for Investment

Government Oversight

- The Alberta Libraries Act requires library systems, like Yellowhead Regional Library (YRL), to be governed by a Board of Trustees comprised of an appointed representative from each member Municipality and School Division.
 - The Board meets four times per year and is responsible for the YRL Master Membership Agreement, annually approving the budget and audited financial statements, and appointing an auditor.
- When there are more than 20 Members, the Alberta Libraries Regulations require library systems to establish an Executive Committee of not more than 10 Trustees.
 - As per YRL policy, the 10-person Executive Committee comprises five seats from municipalities with a population of more than 15,000 residents, one school division seat, three seats apportioned by municipality type, and one open seat for any YRL Trustees.
 - The Executive Committee meets six times per year and is responsible for framing policy, setting priorities, developing goals and objectives, and employing qualified staff to administer the library.

Trustee Appointments and Terms

- Each member Municipality and School Division may appoint a Trustee and an Alternate, and these individuals should:
 - Be an elected official, a library board trustee, or a community member.
 - Strongly believe in, and be committed to, the importance of libraries.
 - Be knowledgeable and skilled in one or more areas of governance: advocacy, finance, personnel, policy, and/or services.
 - Be prepared to stand for and/or to elect the Executive Committee.
- A continuous three-year term (or three sequential one-year terms) is recommended.

Meetings

- Board of Trustees Meeting – **Oct. 7, 10:00 a.m. to 12:00 p.m.**
- Board of Trustees Annual Organizational Meeting – **Dec. 2, 10:00 a.m. to 12:00 p.m.**
- YRL Trustee and Alternate Orientation – **Jan. 27, 2025, 10:00 a.m. to 1:00 p.m.**

For additional trustee and/or board information, please refer to the YRL website or contact Laurie Haak, Executive Assistant, at lhaak@yrl.ab.ca or 780-962-2003, ext. 221.

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Yellowhead Regional Library DRAFT 2025 Budget General Fund

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REVENUE	2023	2024	2025	VARIANCE
R1 Additional Allotment	\$ 95,000	\$ 150,000	\$ 180,000	\$ 30,000
R2 Contract Services	\$ 78,000	\$ 78,000	\$ 85,904	\$ 7,904
R3 Interest	\$ 50,000	\$ 145,000	\$ 136,000	\$ (9,000)
R4 Local Appropriations	\$ 1,379,406	\$ 1,433,185	\$ 1,430,809	\$ (2,376)
R5 Non-allotment Sales	\$ 200,000	\$ 200,000	\$ 200,000	\$ -
R6 Operating Grant	\$ 1,390,506	\$ 1,462,572	\$ 1,465,449	\$ 2,877
R7 Other Grants	\$ 26,432	\$ 27,726	\$ 31,926	\$ 4,200
R8 School System Levy	\$ 147,278	\$ 147,761	\$ 156,595	\$ 8,834
R9 Workshop and Conference Revenue	\$ -	\$ 12,000	\$ 12,000	\$ -
TOTAL REVENUE				
	\$ 3,367,122	\$ 3,656,244	\$ 3,698,683	\$ 42,439

EXPENSES	2023	2024	2025	VARIANCE
E1 Bank Charges and Miscellaneous	\$ 2,200	\$ 2,310	\$ 2,780	\$ 470
E2 Building Maintenance	\$ 46,000	\$ 48,300	\$ 45,000	\$ (3,300)
E3 Membership Support	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
E4 Delivery	\$ 44,625	\$ 46,856	\$ 50,547	\$ 3,691
E5 Inter-library Loan Expenses	\$ -	\$ -	\$ 1,500	\$ 1,500
E6 Employee Benefits	\$ 294,973	\$ 369,170	\$ 381,763	\$ 12,593
E7 Employee Salaries	\$ 1,627,211	\$ 1,922,834	\$ 1,931,281	\$ 8,447
E8 Insurance	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
E9 Leases and Licensing	\$ 120,000	\$ 135,000	\$ 188,296	\$ 53,296
E10 Library Grant Disbursements	\$ 56,016	\$ 60,486	\$ 60,486	\$ -

E1 Credit card fees; increase in bank fees, miscellaneous charges.

E2 Non-capital building maintenance including mechanical, cleaning and incidentals; decreased based on the actual expenses incurred in the previous years.

E3 Technical fixes/replacement of equipment; includes Technology Services staff travel to member libraries (fuel, meals and, if necessary, hotels).

E4 Direct non-salary costs of delivery system; increased due to higher fuel prices and maintenance.

E5 Postage for school materials and curriculum support.

E6 Reflects known Canada Pension Plan increases and one percent cost of living adjustment (COLA) increase.

E7 Reflects known staff changes and director's contract, estimate of seniority increases, one percent COLA increase, and one additional librarian position.

E8 Alberta Municipal Services Corporation provides all coverages (auto, building, liability, cyber insurance).

E9 Licensing costs for software/equipment leasing and maintenance (often reactive); ACSI Fortinet renewal.

E10 Funds distributed to designated libraries, as directed; income reflected in Line R6: *Operating Grant*.

Yellowhead Regional Library DRAFT 2025 Budget General Fund

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EXPENSES Part 2	2023	2024	2025	VARIANCE
E11 Library Supplies and Shipping	\$ 22,000	\$ 25,000	\$ 48,000	23,000
E12 Memberships	\$ 20,600	\$ 20,600	\$ 20,600	-
E13 Office Supplies and Equipment	\$ 23,000	\$ 23,000	\$ 23,000	-
E14 On-Reserve/On-Settlement Grant	\$ 26,426	\$ 27,726	\$ -	(27,726)
E15 Printing and Promotion	\$ 4,750	\$ 5,500	\$ 5,500	-
E16 Professional Services	\$ 137,500	\$ 140,500	\$ 189,430	48,930
E17 Purchases - Allotment	\$ 324,334	\$ 330,000	\$ 350,000	20,000
E18 Purchases - HQ Collections	\$ 215,000	\$ 239,250	\$ 266,000	38,750
E19 Purchases - Non-allotment	\$ 200,000	\$ 200,000	\$ 200,000	-
E20 Staff Travel Expenses/Recruitment	\$ 10,000	\$ 10,000	\$ 16,500	6,500
E21 Staff Professional Development	\$ 24,000	\$ 33,800	\$ 53,200	19,400
E22 Telephone and Utilities	\$ 96,200	\$ 100,000	\$ 100,175	175
E23 TRAC Expenses	\$ 206,000	\$ 200,000	\$ 244,771	44,771
E24 Trustee Expenses	\$ 20,000	\$ 30,000	\$ 33,975	3,975
E25 Workshops and Conference	\$ 22,000	\$ 22,000	\$ 37,050	15,050
TOTAL EXPENSES	\$ 3,565,335	\$ 4,016,856	\$ 4,274,354	\$ 258,022

General Fund: Surplus (Deficiency)

Revenue Over Expenses

Cost-benefit ratio

Purchases - Capital Assets

Fortigates & Fortiswitches
Furniture Replacement
Equipment - Computers

*Special Projects
Cybrarian licenses for public libraries

Total Funds expense

	2023	2024
General Fund: Surplus (Deficiency)	\$ (198,213)	\$ (360,612)
Revenue Over Expenses	\$ 103.89%	\$ 109.86%
Cost-benefit ratio	103.89%	109.86%

	2025	Notes
Purchases - Capital Assets	\$ 278,000	Five years; next replacement in November 2030
Fortigates & Fortiswitches	\$ 163,605	
Furniture Replacement	\$ 24,000	Replacing old equipment for staff
Equipment - Computers	\$ 485,605	

	2025	Notes
*Special Projects	\$ 25,000	Continuation of 2024 project
Cybrarian licenses for public libraries	\$ 510,605	

	2025	Notes
Total Funds expense	\$ 510,605	

Yellowhead Regional Library DRAFT 2025 Budget 2024 Fund Reserves

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	General Fund	Equity in Capital Assets	Capital Fund	Operational Contingency Fund	Special Projects Fund	Total
Balance at 2024 Year End	\$ 134,182	\$ 294,751	\$ 781,175	\$ 2,107,787	\$ 96,233	\$ 3,414,128
Excess to July 31, 2024	\$ (134,182)		\$ 50,000	\$ 64,182	\$ 20,000	
Revenue Over Expenses	\$ 915,265					
Amortization to July 31, 2024		\$ 153,264				
Capital Asset Purchases* includes building improvement		\$ -	\$ (74,465)			
Capital Asset Disposals		\$ -				
Special Projects						
Deferred Contribution		\$ 93,512				
Balance at July 31, 2024	\$ 915,265	\$ 388,263	\$ 756,710	\$ 2,171,957	\$ 116,233	\$ 4,348,428

Purchases - Capital Assets	Budgeted	Actual cost 2024
Aruba Access Points Replacement	\$ 82,420	\$ 39,690
Boardroom Screen	\$ 10,060.05	\$ 14,144.00
Learning Lab Camera	\$ 3,500.00	\$ 1,747.00
Learning Lab Interactive Whiteboard	\$ 8,775.90	\$ 8,358.00
Laptop mobile lab replacement	\$ 7,000.00	\$ 6,548.65
FortiGate and FortiSwitch for New Library Location ¹	\$ 7,400.00	
Universal Power Supply ¹	\$ 12,000.00	\$ 11,462.84
¹ Unplanned capital assets	\$ 131,155	\$ 81,950.49

**Yellowhead Regional Library DRAFT 2025 Budget
Member Municipal Library Services Grant / Operating Grant / Appropriations / Allotment**

Municipality	2019 Population Estimates	Library Services Grant at \$5.60/ Capita (2019 Pop Est)	Operating Grant at \$4.75/Capita (2019 Pop Est)	2023 Official Populations as of Jan 2024	2025 Appropriation at \$4.75/capita (2023 Official Pop)	Allotment at \$0.75/capita (2023 Official Pop)
ALBERTA BEACH	1,018		\$4,835.50	864	\$4,104.00	\$648.00
BARRHEAD	4,579		\$21,750.25	4,320	\$20,520.00	\$3,240.00
BARRHEAD NO. 11, COUNTY OF	6,288		\$29,868.00	5,877	\$27,915.75	\$4,407.75
BEAUMONT ¹⁵	19,236		\$91,371.00	20,888	\$99,218.00	\$15,666.00
BIRCH COVE	45	252	\$213.75	67	\$318.25	\$50.25
BRAZEAU COUNTY	7,771	43,518	\$36,912.25	7,179	\$34,100.25	\$5,384.25
BRETON	574		\$2,726.50	567	\$2,693.25	\$425.25
CALMAR	2,228		\$10,583.00	2,183	\$10,389.25	\$1,637.25
CASTLE ISLAND	10	56	\$47.50	15	\$71.25	\$11.25
CLYDE	430	2,408	\$2,042.50	415	\$1,971.25	\$311.25
CRYSTAL SPRINGS	51	286	\$242.25	74	\$351.50	\$55.50
DEVON	6,578		\$31,245.50	6,545	\$31,088.75	\$4,908.75
DRAYTON VALLEY	7,235		\$34,366.25	7,291	\$34,632.25	\$5,468.25
EDSON	8,414		\$39,966.50	8,374	\$39,776.50	\$6,280.50
GRANDVIEW ¹⁷	114	638	\$541.50	143	\$679.25	\$107.25
HINTON	9,882		\$46,939.50	9,817	\$46,630.75	\$7,362.75
JASPER, MUNICIPALITY OF	4,590		\$21,802.50	4,788	\$22,505.50	\$3,553.50
KAPASIWIN	10	56	\$47.50	24	\$114.00	\$18.00
LAC STE. ANNE COUNTY	10,899		\$51,770.25	11,300	\$53,675.00	\$8,475.00
LAKEVIEW	30	168	\$142.50	29	\$137.75	\$21.75
LEDUC	33,032		\$156,902.00	36,060	\$171,285.00	\$27,045.00
LEDUC COUNTY ¹³⁵	13,780		\$65,455.00	14,416	\$68,476.00	\$10,812.00
MA-ME-O BEACH	110	616	\$522.50	128	\$608.00	\$96.00
MAYERTHORPE	1,320		\$6,270.00	1,343	\$6,379.25	\$1,007.25
MILLET ²⁵	1,945		\$9,238.75	1,890	\$8,977.50	\$1,417.50
NAKAMUN PARK	96	538	\$456.00	78	\$370.50	\$58.50
NORRIS BEACH	38	213	\$180.50	71	\$337.25	\$53.25
ONOWAY	1,029		\$4,887.75	966	\$4,588.50	\$724.50
PARKLAND COUNTY ⁵⁷	32,097		\$152,460.75	32,205	\$152,973.75	\$24,153.75
POPLAR BAY	103	577	\$489.25	113	\$536.75	\$84.75
ROSS HAVEN	160	896	\$760.00	126	\$598.50	\$94.50
SANDY BEACH	278	1,543	\$1,320.50	278	\$1,320.50	\$208.50
SEBA BEACH	169		\$802.75	229	\$1,087.75	\$171.75
SILVER BEACH	65	364	\$308.75	55	\$261.25	\$41.25
SILVER SANDS	160	896	\$760.00	214	\$1,016.50	\$160.50
SOUTH VIEW	67	375	\$318.25	72	\$342.00	\$54.00
SPRING LAKE	699	3,914	\$3,320.25	711	\$3,377.25	\$533.25
SPRUCE GROVE ⁵⁷	35,766		\$169,888.50	38,985	\$185,178.75	\$29,238.75
STONY PLAIN	17,842		\$84,749.50	17,993	\$85,466.75	\$13,494.75
SUNRISE BEACH	135	756	\$641.25	153	\$726.75	\$114.75
SUNSET POINT	169	946	\$802.75	257	\$1,220.75	\$192.75
SWAN HILLS	1,301		\$6,179.75	1,201	\$5,704.75	\$900.75
THORSBY	1,015		\$4,821.25	967	\$4,593.25	\$725.25
WABAMUN	682		\$3,239.50	-	-	-
VAL QUENTIN	252	1,411	\$1,197.00	158	\$750.50	\$118.50
WARBURG	766		\$3,638.50	676	\$3,211.00	\$507.00
WEST COVE	149	834	\$707.75	222	\$1,054.50	\$166.50
WESTLOCK	5,101		\$24,229.75	4,921	\$23,374.75	\$3,690.75
WESTLOCK COUNTY	7,220		\$34,295.00	7,186	\$34,133.50	\$5,389.50
WETASKIWIN	12,655		\$60,111.25	12,594	\$59,821.50	\$9,445.50
WETASKIWIN COUNTY NO. 10 ¹²	11,181		\$53,109.75	11,217	\$53,280.75	\$8,412.75
WHITECOURT ⁴⁵	10,204		\$48,469.00	9,927	\$47,153.25	\$7,445.25
WOODLANDS COUNTY ⁴⁵	4,754		\$22,581.50	4,558	\$21,650.50	\$3,418.50
YELLOWHEAD COUNTY	10,995		\$52,226.25	10,426	\$49,523.50	\$7,819.50
YELLOWSTONE	137	767	\$650.75	117	\$555.75	\$87.75
TOTALS	295,454	\$62,028.50	\$1,403,406.50	301,223	\$1,430,809.25	\$225,917.25

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Yellowhead Regional Library DRAFT 2025 Budget Member School Division Levies / Allotment

Name	Regular	0.5 FTE	Total FTE	2025 Levy at \$15.40/FTE	Allotment at \$1.00/FTE
Northern Gateway					
Darwell School Library	147	17	138.5	\$ 2,132.90	\$ 138.50
Elmer Elson Elementary School Library	309	42	288	\$ 4,435.20	\$ 288.00
Gateway Academy Onoway	13	13	6.5	\$ 100.10	\$ 6.50
Gateway Academy Whitecourt	79	79	39.5	\$ 608.30	\$ 39.50
Grasmere School Library	127	7	123.5	\$ 1,901.90	\$ 123.50
Hilltop Junior/Senior High School Library	541	0	541	\$ 8,331.40	\$ 541.00
Mayerthorpe Junior/Senior High School Library	279	0	278	\$ 4,296.60	\$ 279.00
Onoway Elementary School Library	426	60	396	\$ 6,098.40	\$ 396.00
Onoway Junior/Senior High School Library	501	0	501	\$ 7,715.40	\$ 501.00
Pat Hardy Primary School Library	360	50	335	\$ 5,159.00	\$ 335.00
Percy Baxter Middle School Library	361	0	361	\$ 5,559.40	\$ 361.00
Rich Valley School Library	115	11	109.5	\$ 1,686.30	\$ 109.50
Sangudo Community School Library	121	9	116.5	\$ 1,794.10	\$ 116.50
Whitecourt Central Elementary School Library	332	56	304	\$ 4,681.60	\$ 304.00
Subtotals	3711	344	3539.0	\$54,500.60	\$3,539.00

Pembina Hills

Barrhead Composite High School Library	704	0	704	\$ 10,841.60	\$ 704.00
Barrhead Outreach	42	42	21	\$ 323.40	\$ 21.00
Busby School Library	141	32	125	\$ 1,925.00	\$ 125.00
Dunstable School Library	58	14	51	\$ 785.40	\$ 51.00
École Barrhead Elementary School Library	636	130	571	\$ 8,793.40	\$ 571.00
École Westlock Elementary School Library	438	91	392.5	\$ 6,044.50	\$ 392.50
Eleanor Hall School Library	177	28	163	\$ 2,510.20	\$ 163.00
Fort Assiniboine School Library	98	13	91.5	\$ 1,409.10	\$ 91.50
Neerlandia Public Christian School Library	258	39	238.5	\$ 3,672.90	\$ 238.50
Pembina North Community School Library	185	29	170.5	\$ 2,625.70	\$ 170.50
Pibroch Colony School Library	23	23	11.5	\$ 177.10	\$ 11.50
R.F. Staples Secondary School Library	639	0	639	\$ 9,840.60	\$ 639.00
Sunny Bend Colony School Library	24	24	12	\$ 184.80	\$ 12.00
Swan Hills School Library	202	38	183	\$ 2,818.20	\$ 183.00
Westlock Outreach	26	26	13	\$ 200.20	\$ 13.00
Subtotals	3651	529	3386.5	\$ 52,152.10	\$ 3,386.50

Wetaskiwin Regional

Alder Flats Elementary School Library	92	12	86	\$ 1,324.40	\$ 86.00
Buck Mountain Central School Library	153	0	153	\$ 2,356.20	\$ 153.00
Centennial School Library	143	18	134	\$ 2,063.60	\$ 134.00
Clear Vista School Library	432	40	412	\$ 6,344.80	\$ 412.00
Falun Elementary School Library	128	19	118.5	\$ 1,824.90	\$ 118.50
Griffiths-Scott School Library	265	30	250	\$ 3,850.00	\$ 250.00
Lakedeif Elementary School Library	72	12	66	\$ 1,016.40	\$ 66.00
Lynn Lauren Early Education School	51	51	25.5	\$ 392.70	\$ 25.50
Norwood School Library	208	16	200	\$ 3,080.00	\$ 200.00
Parkdale School Library	202	18	193	\$ 2,972.20	\$ 193.00
Pigeon Lake Regional School Library	274	0	274	\$ 4,219.60	\$ 274.00
Pine Haven Colony School Library	17	0	17	\$ 261.80	\$ 17.00
Pipestone School Library	80	7	76.5	\$ 1,178.10	\$ 76.50
Queen Elizabeth School Library	178	17	169.5	\$ 2,610.30	\$ 169.50
Silver Creek Colony School Library	13	0	13	\$ 200.20	\$ 13.00
Wetaskiwin Composite High School Library	912	0	912	\$ 14,044.80	\$ 912.00
Wetaskiwin Outreach	146	146	73	\$ 1,124.20	\$ 73.00
Winfield School Library	73	6	70	\$ 1,078.00	\$ 70.00
Subtotals	3439	392	3243.0	\$ 49,942.20	\$ 3,243.00

TOTALS	10,801.00	1,265.00	10,168.50	\$ 156,594.90	\$ 10,168.50
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Yellowhead Regional Library is a customer-facing, customer-focused organization.

Introduction

Integrated planning is the process that links mission, vision, values and priorities to coordinate and drive all planning and resource allocation operations.

Determining the cost of YRL's routine expenses (organizational commitments and operations) while balancing strategic planning efforts (Plan of Service initiatives) is a part of the annual budget process.

Not all components of the strategy will need more direct funding. Some tasks might need new processes or procedures, as well as a reallocation of resources (staff time).

Budget Process

- Accounting assessed organizational commitments, projected interest rates and inflationary increases based on the current situation and average actual expenses over the past three years.
- Administration reviewed policies and procedures which impact and influence budget decision or direction.
- Managers confirmed organizational commitments (license agreements, hardware replacement obligations), projected staffing requirements, and assessed projects based on operational commitments and strategic priorities.
- Administration reviewed requests and rationale with the managers, adjusted budget amounts, and evaluated plans with consideration of the ad hoc Finance Committee direction and prior Executive Committee discussions.

Overview

Administration

The official population figures for public library services returned to Alberta Municipal Affairs from Alberta Treasury Board and Finance. There is a decrease in the overall population served and despite the slight increase in the Public Library Services Branch (PLSB) per capita rate, the overall impact is a decrease in revenue from the province and in the overall levy amount from the municipalities.

The proposed budget expenditures are aligned with YRL's current strategic plan to enhance service quality, improve accessibility and foster a supportive work environment. This budget proposal:

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- Recognizes the need for limited increase in staffing levels to maintain and address consulting needs by member libraries.
- Plans for a significant staffing change by increasing costs for recruitment.
- Addresses professional development needs of staff, including provision of training under the Continuing Education Policy.
- Addressing the continuing education needs of member library staff using a variety of modes.
- Addresses the development needs of YRL board members and municipal library board members.

The salary and benefit lines reflect the compensation philosophy of the Board and includes additional staff for Library Development Services.

A capital expenditure for Administration includes the replacement of furniture to address:

- Ergonomic issues caused by furniture not designed for current work styles.
- Replacement of furniture which has reached/exceeded end-of-life and/or was not designed for technology.

Collections and Resource Sharing

This department is responsible for acquisitions of print and electronic resources and maintenance of the data to permit use of content by libraries and members of the public. The core activities include acquisitions, cataloguing, processing, interlibrary loan management, vendor relationships, and delivery. The proposed 2025 budget items will:

- Accommodate increases in costs resulting from increased library ordering (ex. second location for Spruce Grove).
- Add additional staffing hours for materials handling due to increases in volume.
- Address changing needs for online databases including resources supporting job seeking, education, and general reference.
- Include software supporting collaboration in virtual workspaces.
- Support the roll-out of a new staff access point for circulation and patron management in cooperation with LDS.
- Support the roll-out of a new discovery layer contracted by TRAC which will update the search-and-find interface for TRAC.

Library Development Services

This department is responsible for front-line service and support to member libraries. Core activities include but are not limited to answering questions from public and school library staff on general policy, procedure and process, and plan of service supports for public library boards and staff.

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The budget requests for LDS focus on provision of support and fostering professional development for member library staff who are working in increasingly complex and fast-evolving environments. The proposed 2025 budget items will:

- Through the addition of a contract staff member (supported in part by PLSB grant funds), ensure a needs assessment is conducted with On-Reserve and On-Settlement (OROS) communities, and support member libraries in delivering services to Indigenous communities.
- With the addition of a permanent librarian position, increase support to address complex and evolving member library needs and growing demand for consulting and training services.
- Support the move to evidence-based practices and impact assessment, ensuring continuous improvement and informed decision-making when working with members.
- Build resource offerings for programming, customer service, staff resilience, patron incident reporting and more, which will in turn enhance the overall impact libraries have on their communities.

Technology Services

This department focuses on the technical support required for libraries to serve their community. This includes but is not limited to servers and network design/support, staff and public access computer support, and wireless access points.

In addition to continued licenses and professional support to maintain network services and address cybersecurity issues, this budget request will:

- Address the need to keep networking equipment for member libraries up to date.
- Includes licenses to roll out the public computer management project.

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Alberta Beach Village Office

From: RMA Insurance <risk@rmainsurance.com>
Sent: October 11, 2024 1:52 PM
To: aboffice@albertabeach.com
Subject: RMA Insurance: Important Information Regarding Insurance Renewal



Important Information Regarding Insurance Renewal

Dear Subscribers,

As part of our ongoing commitment to informing you about significant developments, we wish to provide information regarding an upcoming change to premium renewals.

Once again, inflationary increases in buildings and heavy equipment continue to impact premiums; however, the outlook appears to be stabilizing. This year there will be an increase of 4% on buildings and 7% on heavy equipment.

Recent fire and water losses, including the significant impact of the Alberta wildfires, have led to higher costs for Genesis' reinsurance and excess insurance costs. As a result, property premiums for the 2024 renewal will increase, in some cases, reaching up to 20%. While this is higher than the typical adjustments, we've worked diligently to minimize the impact on your premiums by leveraging several important measures:

- We activated our Wildfire Defense contract, which directly protects insured assets during wildfire events, and utilized other risk management initiatives during premium negotiations to secure the best possible outcome.
- Our governance board's established policies allow us to draw on the reciprocal's net position, further reducing the premium increases.

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Additionally, to ensure fair and transparent premium distribution, our property premium pricing model will now include a rating system for assets with exposure to wildfire or hail risks. Assets in these areas will see an additional 10% premium, ensuring that properties with lower exposure are not disproportionately impacted. Subscribers can reduce these increases by participating in the FireSmart Program or using construction materials resistant to hail.

While property premiums are increasing, the liability, auto, and other product lines are seeing positive results. These will have flat renewals, with some even experiencing decreases. We hope that when considering your entire insurance budget, the overall cost of risk aligns more closely with previous renewals, which have only seen modest single-digit percentage increases in the 7% to 10% range.

We understand that changes in premiums may impact your budget planning. We want to reassure you that we are committed to working closely with you to provide the most comprehensive and competitive coverage possible. Rest assured, the reciprocal's financial strength remains solid, ensuring continued stability and support.

Our dedicated team is available to address any questions or concerns about this adjustment and support you through this transition.

We genuinely appreciate your continued partnership and look forward to continuing to meet your insurance requirements in the coming year.

Thank you for your understanding and ongoing support.

Sincerely,



Craig Pettigrew

General Manager of Insurance

780.955.8407

craig@RMAinsurance.com



RMAAlberta.com Facebook @RuralMA LinkedIn

Our mailing address is:

2510 Sparrow Drive
Nisku, AB T9E 8N5

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[unsubscribe from this list](#) [update subscription preferences](#)

Alberta Beach Village Office

From: VFIS <vfis@abmunis.ca>
Sent: October 7, 2024 2:36 PM
To: Kathy Skwarchuk
Subject: Summer Village of Alberta Beach Group Accident Renewal 2025
Attachments: 2025 Alberta Beach Group Accident Renewal Letter.pdf; 2025 Critical Illness Brochure.pdf; Homewood Health MFAP Brochure with Application.pdf

Good afternoon,

As 2025 quickly approaches, we are preparing for our Group Accident renewal process and are providing you with important information that will allow you to make decisions to best suit your coverage needs.

Please note there are rate changes and benefit enhancements to the Critical Illness plans, effective January 1, 2025. We are pleased to offer an additional Critical Illness plan. Plan D is now available and includes \$20,000 of coverage at an annual premium of \$160/person. Additional critical illnesses have been added to enhance the plans, including non-life-threatening cancer, occupational HIV, blindness, coma, and loss of speech. The changes to premiums are as follows.

- Plan A: \$5,000 of coverage – premium is now \$40/person (\$5 increase)
- Plan B: \$10,000 of coverage – premium is now \$80/person (\$10 increase)
- Plan C: \$15,000 of coverage – premium is now \$120/person (\$15 increase)
- Plan D: \$20,000 of coverage – new plan as of January 1, 2025

There are **no other changes to the rates** for 2025. However, there are some important steps you need to take to ensure your coverage is correct and complete:

- **Beneficiary Designation forms must be filled out for all members.** It is important to keep these current to ensure wishes are carried out in the event of a loss. Please keep the originals as they will be needed in the event of a claim. We do not require a copy of these forms.
- **If you have chosen 24 Hour Coverage and/or Critical Illness Coverage, please have the appropriate Census completed and updated.** Please retain the Census for your records. In the event of a claim, the provider may ask to see the roster to ensure the member was listed, but we do not require a copy.
- **You need to inform us if you wish to make changes to your coverage or if you would like to keep your coverage the same as 2024.** To make changes, simply cross out the coverage information on page 1 and write in the new information. If you wish to not make any changes, please check the “No Changes” box on page 2. The form must be signed and dated to validate the renewal information.
- **Notify us of any contact changes within your division.** Please reply to this email if you need to update the contact information that we have on file for your division so we can ensure communications are sent to the correct contact.

As always, we are pleased to continue offering our Group Accident members the Volunteer Firefighter Member and Family Assistance Program (MFAP) through Homewood Health. If you do not already have MFAP, as a Group Accident member, you are eligible for discounted rates of \$3.00 per member/month for volunteer firefighters and \$4.95 per member/month for council members, and seasonal employees. Interested members can complete the attached MFAP Application and submit it with your 2025 Renewal Letter. If your division is already enrolled in MFAP, you will receive your renewal information directly from Homewood Health.

For more information about Group Accident Insurance, visit the Group Accident Insurance section of our [Group Plan Offerings webpage](#).

To ensure timely administration of your benefits package, **please reply to this email with your completed renewal letter or fax it to 780-409-9472 by November 1, 2024.** If we do not receive a response by this date, your current coverage will automatically terminate on December 31, 2024.

We look forward to providing you with comprehensive member health and wellness support in 2025!

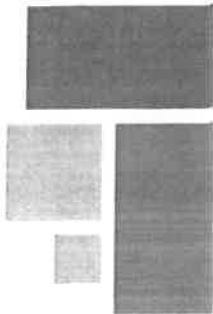
Benefit Services Group Accident Coverage
ALBERTA MUNICIPALITIES

E: VFIS@abmunis.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



October 4, 2024

Dear Alberta Beach, Summer Village of:

RE: 2025 GROUP ACCIDENT INSURANCE RENEWAL

The 2025 Group Accident Insurance Renewal is fast approaching.

To facilitate the renewal process this year, you will find supporting documentation in your renewal email, which will enable you to make an informed decision on the coverage that best suits your members.

The premiums for Critical Illness insurance will increase effective January 1, 2025. An additional level of coverage has been added. Plan D is now available at \$20,000 of coverage for \$160/person per year. For more information regarding the new premiums and benefit enhancements, please refer to the attached Critical Illness brochure.

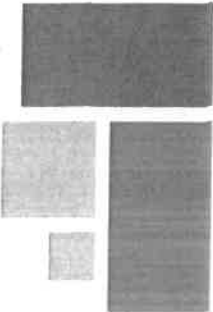
Please find included your 2025 renewal package.

If you wish to renew with the same coverage as 2024 or are not renewing for 2025, simply complete the section on page 2 by checking the appropriate box and email or fax it to **Group Accident Program – Benefits Services Dept** at your earliest opportunity.

The coverage you elected for 2024 is as follows:

<p>Councilor Coverage Number of Members: 5 Plan: B Option (1= on duty, 2= 24 hrs): 2 Critical Illness (2025 rate change):</p> <p>Seasonal Coverage Number of Members: Plan: Option (1=on duty, 2=24 hrs):</p> <p>Municipal Volunteers (Yes/No) Yes</p>	<p>Volunteer Firefighter Coverage Number of Members: Plan: Option (1=basic, 2=enhanced):</p> <p>24hr Coverage Number of Members: Plan: Critical Illness (2025 rate change):</p> <p>Fulltime Firefighter Coverage Number of Members: Plan: Option (1=basic, 2=enhanced): Critical Illness (2025 rate change):</p> <p>24hr Coverage Number of Members:</p>
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We are happy to continue to offer our Group Accident members the Volunteer Firefighter Member and Family Assistance Program (MFAP) through Homewood Health. As a Group Accident member, you are eligible for discounted rates of \$3.00 per member/month for Volunteer Firefighters and \$4.95 per member/month for Council Members, and Seasonal Employees. Participation is completely optional however if you would like to offer this benefit to your members, please complete the attached application form and return it with your 2025 renewal. We will arrange for the benefit to be set up on your behalf. You will be invoiced by Homewood Health and payment is to be sent to them, not AMSC. In addition, all inquiries related to the MFAP are to be handled by Homewood Health directly.

No changes to be made to our Group Accident coverage for 2025.

Group Accident Insurance coverage is not required for the 2025 policy year.

Completed by: (Must be completed by a proper Municipal Authority)

Municipality Name: _____

Contact Name: _____ Title: _____

Phone: _____ E-mail: _____

Date: _____ Signature: _____

If you wish to make changes to your current coverage for 2025, please update the 2024 coverage information on the first page. We ask that the completed, **signed** application be returned no later than **November 1, 2024**. If you do not respond by this date, your current coverage will terminate on December 31, 2024.

Please email or fax all completed forms Group Accident Program – Benefit Services Dept. **The original forms should be kept in your records.**
 Email: VFIS@abmunis.ca Fax: 780-409-9472

Your assistance in providing the requested information in a timely manner is appreciated.

If you require additional information or have questions regarding the enclosed renewal package, please contact the Group Accident Program at VFIS@abmunis.ca or AMSC toll free 310-2862.

Sincerely,

Theresa Nobis
 Director, Benefits Services



Each year, an estimated **60,000 cardiac arrests** and **108,000 strokes** occur in Canada¹



2 in 5 Canadians are expected to be diagnosed with cancer in their lifetime²



Over 2 million Canadians have kidney disease or are at risk³



AIG Critical Illness (member only)		
Annual Rate	Flat Coverage Amounts	Coverage Benefits
\$40.00	\$5,000	<ul style="list-style-type: none"> • Cancer (life-threatening) • Cancer (non-life threatening) at 10% of coverage amount • Heart attack • Stroke • Kidney failure • Occupational HIV • Blindness • Coma • Coronary artery bypass surgery • Loss of speech
\$80.00	\$10,000	
\$120.00	\$15,000	
\$160.00	\$20,000	
Age 70 termination age 24/24 pre-existing condition limitation		

CONTACT

For more information, please contact CVIS INC.

Address: Suite 209, 145 Wellington Street West, Toronto, ON M5J 1H8

Phone: 800-461-8347

Email: info@cviscanada.com

www.cviscanada.com

¹ Source: <https://www.heartandstroke.ca/what-we-do/our-impact/saving-lives>

² Source: <https://cancer.ca/en/research/cancer-statistics>

³ Source: <https://kidney.ca/Kidney-Health/Newly-Diagnosed/Risk-Factors>

Coverage and features are subject to actual policy language and may vary by each policyholder.

American International Group, Inc. (AIG) is a leading global insurance organization. AIG member companies provide a wide range of property casualty insurance, life insurance, retirement solutions and other financial services to customers in approximately 70 countries and jurisdictions. These diverse offerings include products and services that help businesses and individuals protect their assets, manage risks and provide for retirement security. AIG common stock is listed on the New York Stock Exchange.

Additional information about AIG can be found at www.aig.com | YouTube: www.youtube.com/aig | AIGinsurance | LinkedIn: www.linkedin.com/company/aig. These references with additional information about AIG have been provided as a convenience, and the information contained on such websites is not incorporated by reference herein.

AIG is the marketing name for the worldwide operations of American International Group, Inc. AIG Insurance Company of Canada is the licensed underwriter of AIG commercial and personal insurance products in Canada. Coverage may not be available in all provinces and territories and is subject to actual policy language. Non-insurance products and services may be provided by independent third parties. The AIG logo and AIG are trademarks of American International Group, Inc., used under license by AIG Insurance Company of Canada. Additional information about AIG Canada can be found at www.aig.ca.

Volunteer Firefighter Comprehensive Member and Family Assistance Program (MFAP) Solution

Harness the power of full-scale firefighter support solutions through a comprehensive MFAP arrangement through VFIS of Canada a division of CVIS, Inc.

Member and Family Assistance Programs (MFAPs) are employer paid benefits that support both the members and the workplace. These services are designed to enable members to resolve personal and work issues so that optimal productivity is maintained. They include health, wellness and other strategic solutions for smaller employers/municipalities.

MEMBER SUPPORT SERVICES

Short-term Counselling

Our unique solution-focused cognitive behavioural therapy approach focuses on teaching individuals, couples, and families the skills necessary to solve their life problems without creating a long-term dependent counselling relationship. Confidential counselling is offered in the local community. Our counselling is delivered by our extensive national network, with the highest ratio of clinical psychologists. Their focus is on specific goal attainment, behaviour change, accurate diagnosis of complex problems, and the best possible outcomes.

ENHANCED MENTAL HEALTH CARE (EMHC)

Expert clinical programs with longer term support for anxiety, depression, trauma and substance use. Enhanced Mental Health Care offers the most intensive mental health programs on the market.

Homewood Pathfinder's EMHC offers psychotherapy to clients who are self-initiating treatment for support related to issues of:

- Anxiety • Depression • Suicidal ideation • Trauma • Substance use

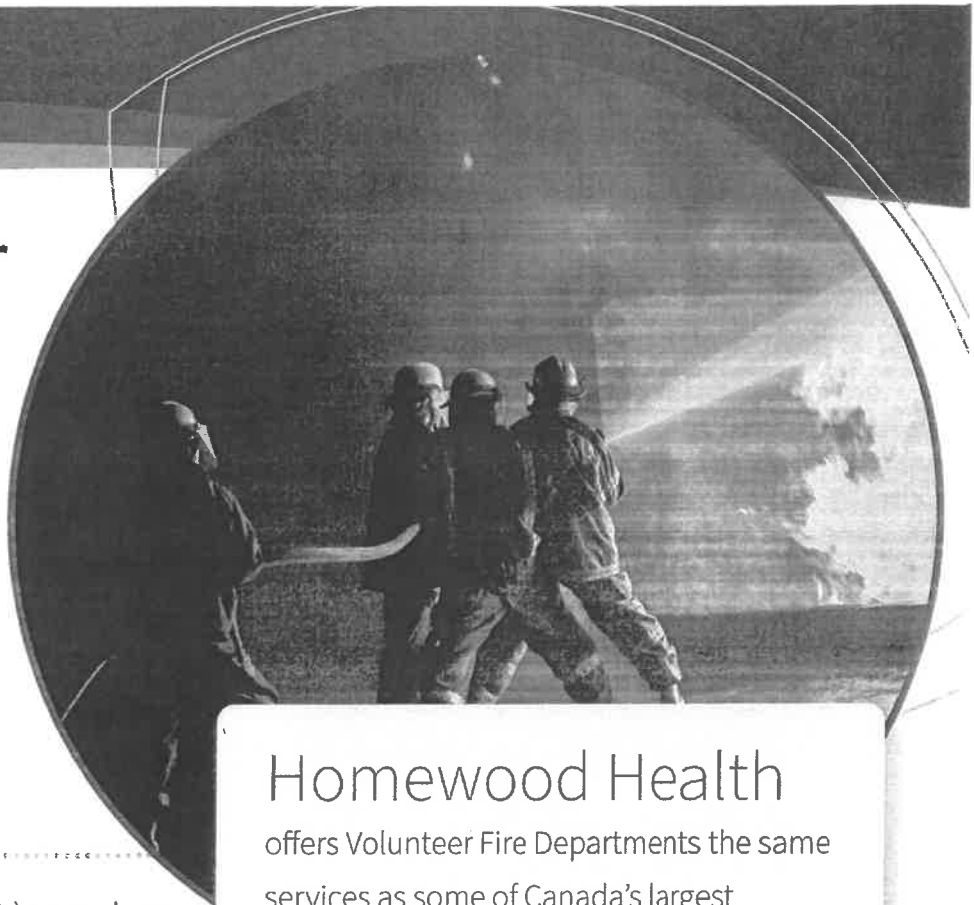
VFIS of Canada

145 Wellington Street West, Suite 209

Toronto, Ontario, M5J1H8

1-800-461-8347 | canada@vfis.com

vfiscanada.com



Homewood Health

offers Volunteer Fire Departments the same services as some of Canada's largest employers at a preferred VFIS of Canada member rate of \$3.00 per member per month (non-member rate \$4.00). Coverage for municipal employees is also available at a rate of \$4.95 per employee per month.



ENHANCED MENTAL HEALTH CARE (EMHC)

Eligible members can receive up to 20 hours of specialized counselling and are usually completed within 8-12 sessions

The flexibility of the EMHC allows us to treat concurrent issues (e.g. trauma and substance use, depression and suicidal ideation) in a more customized way depending on the employee's specific and unique needs.

The EMHC program includes the use of clinical measures and the principles of measurement-based care in order to effectively:

- Monitor progress
- Provide feedback
- Support the employee's overall motivation to participate in treatment
- Guide treatment planning

Homewood ensures that the therapeutic relationship between employee and therapist is one that fosters psychological safety, understanding, and respect. In fact, 96% of our clients felt heard and understood by their counsellors.

LIFE SMART COACHING SERVICES

Life Balance Solutions

- childcare & parenting;
- elder & family care;
- legal advisory service;
- financial coaching;
- relationship solutions;

Career Smart Coaching Services

- shift worker support;
- pre-retirement planning;
- workplace issues;
- career planning;

Health Smart Services

- nutritional coaching;
- smoking cessation program;
- jumpstart your wellness;
- lifestyle changes;

Pathfinder Comprehensive

- Health Challenge Event
- Digital Leadership Mental Health Training (LMS),
- Sentio, Canada's only 3-tier iCBT Program

Online Resources and Services

- E- Learning Courses;
- Health Risk Assessment;
- Child and Eldercare Locator;
- Health Library;

Crisis Management Services

- One 3-hour deployment (one counsellor) included per year
- Additional services available as fee-for-service at \$295.00 per hour

Key Person Advice Line

Designed for key personnel and supervisors, the advice line allows key persons to contact a Homewood Health counsellor at any time for consultation should a situation arise at the workplace which requires a professional opinion. These consultations are designed to be available on an immediate, as-needed basis.

For more information ask for our detailed brochure defining each service. Marketed & Sold by CVIS, Inc.
Developed by Homewood Health

MFAP Solutions—supporting employee/firefighter well-being, capability and effectiveness.

Learn more about other solutions offered through your Member and Family Assistance Program (MFAP).

1-800-461-8347 | Canada@vfis.com

vfiscanada.com





**Member Request for Implementation
Member & Family Assistance Program (MFAP)**

(PLEASE PRINT)

Policy Holder/Client: YES A&S Policy # VFP _____ NO

Applicant Information

Legal Organization Name: _____

Street Address _____

City _____ Province _____ Postal Code _____

Phone () _____ Fax () _____

Number of Eligible Members _____

All Members must be covered. Describe any employees within the organization that are not eligible for any coverage under the MFAP _____

MFAP Contact Name _____

MFAP Contact Title: _____

MFAP Contact Address (if different than above) _____

MFAP Contact Phone () _____ Fax () _____

MFAP Contact Email Address _____

Declaration

Effective _____, 20__ the applicant, _____
(insert full legal organization name)

hereby requests CVIS, Inc. to implement the Homewood Health Member & Family Assistance Program (per a master Agreement between CVIS, Inc. and Homewood Health dated January 1, 2015) on our behalf for an initial one (1) year term. We hereby agree to the monthly cost as presented by CVIS, Inc. (Member: \$3.00 per month, Non-member: \$4.00 per month), and consent to being billed by Homewood Health in advance, on an annual basis. We understand that member eligibility will be based on the same criteria as our group insurance program, unless otherwise contracted with CVIS, Inc. This agreement shall be automatically renewed for consecutive one (1) year terms, at the applicable CVIS, Inc. member/non-member rate, unless the Applicant provides a minimum of thirty (30) days written notice of cancellation to CVIS, Inc. or Homewood Health.

Date

Signature of Authorized Signatory

Title

Date

Signature of VFIS of Canada (CVIS, Inc) Agent

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Alberta Beach Village Office

From: Sania Gul <Sania.Gul@gov.ab.ca> on behalf of TBF Local Authority Loans <LocalAuthorityLoans@gov.ab.ca>
Sent: October 2, 2024 1:20 PM
Subject: Loans to Local Authorities - Loan Applications and Estimated Borrowing Requirements
Attachments: Borrowing Notice December 2024.pdf; EstimatedFutureBorrowing_2025 and 2026.xlsx

Good Afternoon,

RE: Upcoming loan application deadline

We have attached the borrowing notice for the December 2024 loan intake for the Loans to Local Authorities program. If you are intending to borrow, please have your applications in by October 31, 2024. Loans will be issued on December 16, 2024.

We have also attached the Estimated Future Borrowing form for completion of your estimated borrowing for 2025 and 2026. Please submit your borrowing estimates for 2025 and 2026 no later than November 15, 2024.

We have made some recent changes to the Lending and Security policy with respect to loan offer dates and terms as well as certain application requirements. We have provided a summary of the changes below, however we encourage all borrowers to review the Lending and Security Policy available on the website.

Summary of the changes:

- Effective January 1, 2025, loans will be **issued twelve times per year**, (i.e. monthly rather than quarterly). Application deadlines will be on the 15th of each calendar month (or next business day) for loan **funding on the last business day of the following month**. E.g. if you submit your loan application on or before Feb 17th, your loan could be issued on March 31, 2025.
- Effective April 1, 2025, recently announced reduction in loan pricing will come into effect (see attached link). Lowering costs for municipalities | alberta.ca

Effective immediately:

- Maximum loan term is 30 years.
- Minimum loan term is 5 years.
- There are four available loan types.
- There are new application requirements for municipalities that borrow on behalf of their municipally controlled corporations.
- There are new debt limit worksheet requirements for borrowers that are no longer subject to the Municipal Government Act Debt Limit Regulation.

Please do not hesitate to contact us if you have any questions about the borrowing process and/or completion of the estimates.

Thank you,

Sania Gul
Finance Officer
Treasury Operations
Treasury and Risk Management

780-427-1027
Sania.gul@gov.ab.ca



This Communication is confidential. It may contain privileged and confidential information. If you are not the intended recipient, you should not copy, distribute or take any action in reliance on it. If you have received this communication in error, please notify us at once by reply e-mail then permanently delete the original, your reply and destroy any copy or print-out. Thank you.

Classification: Protected A

Current Loan Application Dates and Application Requirements

Application Deadline: October 31, 2024

Loan Issue Date: December 16, 2024

Please submit all required documentation by the application deadline of **October 31, 2024**. Applications for education and health borrowers should be submitted well in advance of the application deadline due to additional legal work required. Please refer to the [Loans to Local Authorities website](#) for information on [how to apply](#), [application forms](#), and general information.

All applicants must submit the following documents:

- 1) Loan application;
- 2) Authorized borrowing bylaw or resolution (certified true copy);
- 3) Most recent audited financial statement;
- 4) Loan calculator; AND

The following additional documents, as applicable to your borrower category:

	<u>Debt Limit Worksheet and supporting documents</u> ¹	Financial Information Return	<u>Master Loan Agreement</u> (New agreement with Treasury Board & Finance)	Business Case	Ministerial Approval, (As applicable)	Credit Review Documents (As applicable)
Municipalities	√	√	√		√	√
Regional Service Commissions	√	√	√	√	√	√
Post-Secondary Institutions	√			√	√	
School Board				√	√	
Health Authorities				√	√	
Airport Authorities	See respective Credit Agreements					

Debt Limit Worksheets must be completed as of Dec 31, 2023 for municipal and regional service commission borrowers.

Please see the [Loans to Local Authorities website](#) for more detailed descriptions of the requirements.

Electronic submissions are accepted and no hard copies are required. Please submit your applications to localauthorityloans@gov.ab.ca.

The next monthly loan date is January 31, 2025 and the application deadline is December 15, 2024.

ESTIMATED BORROWING - LOANS TO LOCAL AUTHORITIES

Please submit your total estimated borrowing amounts for the quarterly borrowing dates for 2025 and 2026, by email, to localauthorityloans@gov.ab.ca. If you have any questions, please do not hesitate to contact us. Thank you.

NAME OF BORROWER:

Enter name of local authority above.

**2025
ESTIMATED
BORROWING
AMOUNTS:**

Please enter estimated borrowing amounts by term for the quarters into the charts below.

	5 YR	10 YR	15 YR	20 YR	25 YR	30YR		TOTAL
Mar-25	-	-	-	-	-	-		-
Jun-25	-	-	-	-	-	-		-
Sep-25	-	-	-	-	-	-		-
Dec-25	-	-	-	-	-	-		-
							2025 Total	-

**2026
ESTIMATED
BORROWING
AMOUNTS:**

	5 YR	10 YR	15 YR	20 YR	25 YR	30YR		TOTAL
Mar-26	-	-	-	-	-	-		-
Jun-26	-	-	-	-	-	-		-
Sep-26	-	-	-	-	-	-		-
Dec-26	-	-	-	-	-	-		-
							2026 Total	-

Contact Details:

Name	Title
<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Date	Email Address for Contact
<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>

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Alberta Beach Village Office

From:
Sent: September 26, 2024 4:23 PM
To: aboffice@albertabeach.com
Subject: Speed limit on 43 Ave.
Attachments: 1000007646.jpg

Dear Village Council Members,

I am respectfully writing this letter on behalf of the residents of Grasmere Estates to request that the speed limit on 43 Ave be reduced from 40 km/h to 30 km/h.

As you probably are not aware, our street is home to 20 children, three of whom are preschool age, while the rest go to school. Due to the lack of sidewalks, these children walk on the road to go to school, ride their bikes and play. The school zone goes to 45 Ave, but does not include 43 Ave, which is the closest road to the school. Adults pushing strollers and seniors walking their dogs are also on the road. While residents are generally cautious and have taught their children to watch and be safe, visitors, workers, and guests renting the B& B at the end of the block frequently exceed the current 40 km/h limit.

With a new house presently under construction and the possibility of more lots being sold and more construction, traffic has increased and parents are concerned for the safety of their children. We believe a reduced speed limit would significantly minimize the risk of accidents.

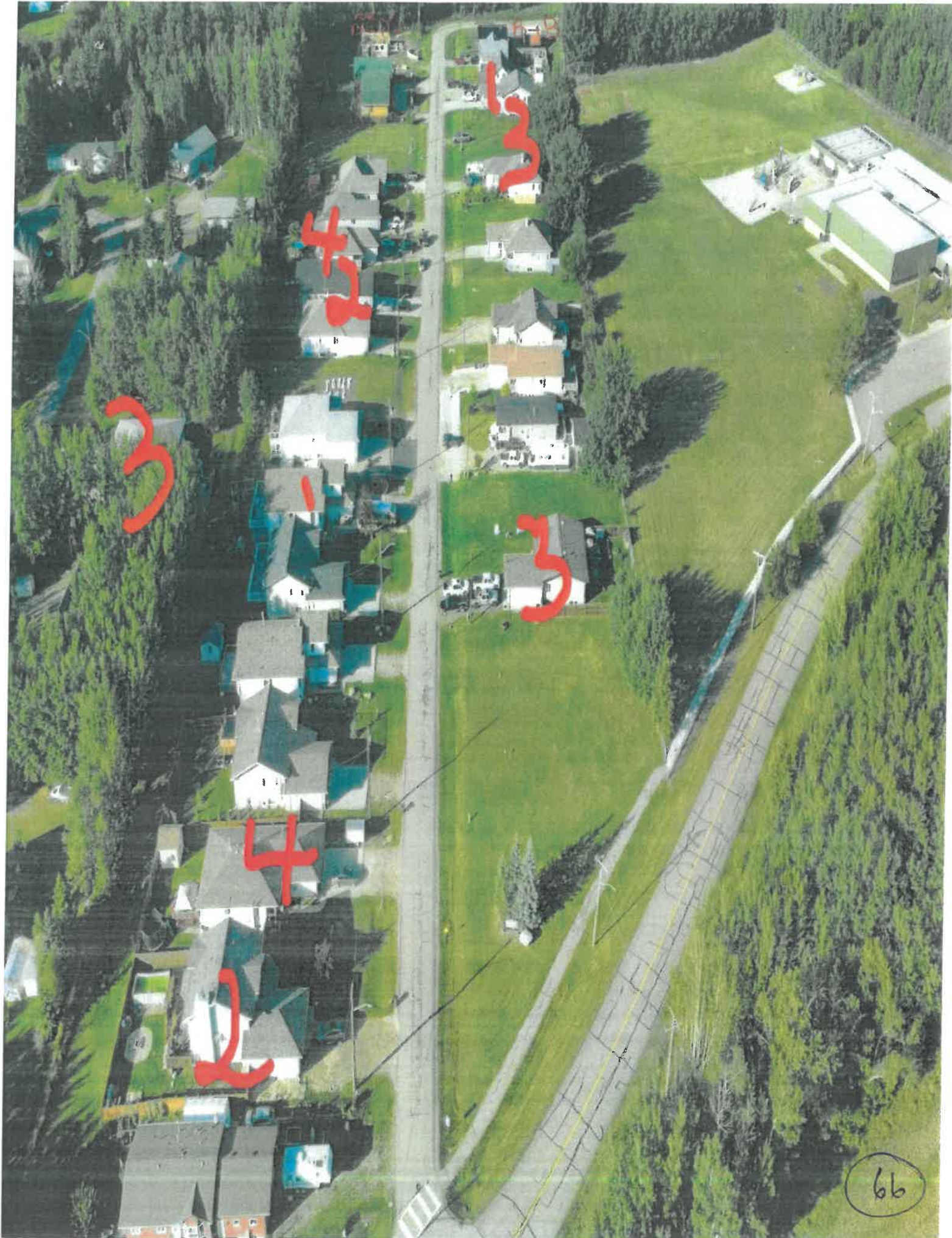
We kindly request you consider replacing the 40 km/h sign on our block to a 30 km/h sign, not just to slow the traffic during school hours, but all the time. There is a 30 km/h sign on 46 Street between the school and 45 Ave., but when drivers turn on to our street, the speed increases to 40 km/h.

Thank you for your attention in this matter. I'm including a picture of our street that includes the school. The numbers represent the children living there. Power Drive is included because three children live there and cut through a vacant lot to walk on our road to school. We feel this change in speed would promote safer environment for the children and align with the communities interest in protecting it's most vulnerable members. If there are any questions, please feel free to contact me.

Connie Curtis

Get Outlook for Android

65



66

Alberta Beach Village Office

From: David Lawrence <dlawrence@lsac.ca>
Sent: September 23, 2024 1:46 PM
Subject: Onoway Regional Medical Clinic
Attachments: Community Support Letter.docx

Hello Everyone

At our last Regional Municipalities Meeting in May we had discussed the ongoing difficulties regarding the Onoway Regional Medical Clinic. Lac Ste. Anne Council, and Administration, has been actively working to recruit doctors and lobbying our Provincial Government Partners to assist in ensuring the Clinic remains operational in the future.

In support of these efforts, we would ask that you provide assistance in voicing support for the continued operation of the Clinic. Attached is a draft letter of support addressed to the Honourable Adriana LaGrange, Minister of Health, which we would ask you to place on your letterhead and send to the Minister with the appropriate signature (address and email are included in the letter).

In conclusion of the letter, you will note that cc's have been added for LSAC Council, CAO Mike Primeau, MLA Shane Getson, and MLA Martin Long. For any copies sent could you provide ccs for Lac Ste. Anne to the address below and I will ensure Council, and the CAO receive copies.

Mr. Getson can be emailed at Lacsteanne.Parkland@assembly.ca

Mr. Long can be emailed at West.Yellowhead@assembly.ca

If you have any questions, please feel free to reach out.

Thank-you

David Lawrence
Human Resources Manager, Lac Ste. Anne County
56521 RR 65 | BOX 219 | Sangudo, Alberta T0E 2A0
Phone: 780.785.3411

Visit [CountyConnect.ca](https://www.countyconnect.ca) to sign up for critical alerts as they happen!

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Community Support Letter

XXX Date

Government of Alberta – Minister of Health
Members of Executive Council
Executive Branch
224 Legislature Building
10800 97 Avenue
Edmonton, Alberta T5K 2B6

ATTN: Honourable Adriana LaGrange
health.minister@gov.ab.ca

RE: Immediate Support Needed for the Onoway Regional Medical Clinic (Clinic)

Dear Honourable Adriana LaGrange,

I am writing on behalf of the Community/Town of _____ to urgently voice our support for the Onoway Regional Medical Clinic (Clinic). For the past seven years, Lac Ste. Anne County and its partners have worked tirelessly to ensure that our residents have access to essential healthcare services through the Clinic. Despite our best efforts, the clinic is now facing insurmountable financial challenges that threaten its very existence.

Rural Alberta has long struggled with access to local healthcare, and the Clinic has been a critical lifeline for our community. The clinic not only provides vital healthcare services to our families but also plays a significant role in supporting the growth of our local economies. The potential closure of this clinic would be catastrophic, leaving thousands of residents without access to necessary medical care and placing an unsustainable burden on other regional healthcare centers.

We were encouraged by the Premier's Mandate Letter of July 18, 2023, which highlighted your focus on addressing rural healthcare challenges, including improving access to healthcare professionals and working with municipalities to develop strategies for attracting and retaining healthcare workers in rural Alberta. The situation with the Clinic is a direct and urgent example of the rural healthcare crisis that your mandate seeks to address.

The loss of the Clinic would create a significant gap in healthcare services for our region, forcing residents to travel long distances to other centers, which are already stretched thin. This is not just a financial issue; it is a matter of health and well-being for thousands of people who depend on this clinic.

We urgently request the assistance of the Ministry of Health to support the Clinic in any way possible. Your intervention is crucial to ensuring that our community continues to have access to the healthcare services we need now and into the future.

Please help us save our clinic. The health of our community depends on it.

Sincerely,

[Name]

[Title, Community]

cc. MLA, Shane Getson
MLA, Martin Long
LSAC County Council
Mike Primeau, CAO, LSAC

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Alberta Beach Village Office

From: Trista Court <tcourt@lsac.ca>
Sent: September 27, 2024 1:37 PM
To: Kathy Skwarchuk
Cc: Jennifer Thompson; Keith Pederson; Shauna Johnston; BILL LOVE; Councillor Robyn Murray, Town of Onoway; 1LSA-COUNTY COUNCIL (Council Only)
Subject: Lac Ste. Anne East End Bus Society - Partnership Agreement
Attachments: Alberta Beach - EEBS Partnership Agreement.pdf

Please see the attached correspondence forwarded on behalf of Lac Ste. Anne County Council.

Regards,

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 lsac.ca

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September 24, 2024

Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Re: Lac Ste. Anne East End Bus Society – Partnership Agreement

Lac Ste. Anne County (LSAC) is aware of the following resolution from the August 20, 2024 Alberta Beach Council Meeting (noting the minutes are in draft):

Motion #139-24

Moved by Deputy Mayor Love that the Lac Ste. Anne East End Bus Society Partnership Agreement be tabled and that a letter be sent to the Society to question the fairness of the annual funding levels from the partners in relation to population for the facility rental, fleet repairs & maintenance and administration, specifically to question Lac Ste. Anne County's contribution towards the bus maintenance and insurance being \$4,000, and further to inquire on the reasons why the summer villages are not included in the partnership agreement and only required to contribute an annual amount which is not based on the rates that Lac Ste. Anne County, Onoway & Alberta Beach contribute.

Carried Unanimously

Although the resolution directs correspondence be sent to the Lac Ste. Anne East End Bus Society (Society), LSAC has taken a position to respond.

The East End Bus Program, and subsequently the Society, were formed with the three lead municipalities of LSAC, Alberta Beach and the Town of Onoway. The Summer Villages have one member on the Society as a representative from the Summer Villages of Lac Ste. Anne County East collective, but they have never been considered key stakeholders. The next step in the Society formalizing the partnerships and funding commitments, is to create addendums to the Partnership Agreement for each of the Summer Villages.

LSAC provides a significant annual contribution to the Society – budget for 2024 totals \$68,218 (inclusive of \$51,718 municipal requisition for operations, \$4,000 add-on for fleet insurance, repairs & maintenance, and \$12,500 FCSS contribution to the excursion program). While the capital requisition is currently on hold, this amount would increase by an additional \$18,460. This brings LSAC total commitments to \$86,678. In addition, LSAC staff provide considerable administrative assistance to support the operations of the Society which is not captured in any financial reporting/agreement.

.../2

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Let's compare these with Alberta Beach. The Alberta Beach budget for 2024 totals \$11,780 (inclusive of \$5,858 municipal requisition for operations, \$3,600 add-on for facility rental, and \$2,322 estimated FCSS contribution to the excursion program). The capital component for Alberta Beach, when reinstated, would be \$ 2,091.

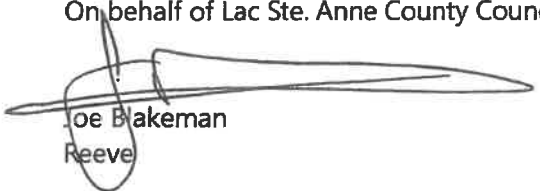
To explore this further:

- Lac Ste. Anne County contributes 81% of the municipal operating funds; Alberta Beach contributes 9%;
 - Lac Ste. Anne County contributes 32% of the add-on funds; Alberta Beach contributes 29%;
 - Lac Ste. Anne County contributes 72% of the FCSS funds; Alberta Beach contributes 13%;
 - Lac Ste. Anne County contributes 81% of the capital funds; Alberta Beach contributes 9%.
-
- Lac Ste. Anne County contributes a total of 74% of municipal funding; Alberta Beach contributes 12%.

The average percentage of the total East End Bus users that reside in Lac Ste. Anne County over the past three years is 34%; the average percentage of users that reside in Alberta Beach over the past three years is 22%.

So upon reviewing the contributions, as Alberta Beach wants to open up discussions about fair and equitable funding levels to this program, LSAC is definitely prepared to have that conversation.

On behalf of Lac Ste. Anne County Council,



Joe Blakeman
Reeve

c.c. Lac Ste. Anne East End Bus Society
Lac Ste. Anne County Council

Alberta Beach Village Office

From: Billings <billings@lsac.ca>
Sent: October 1, 2024 2:51 PM
To: Kathy Skwarchuk
Cc: Greg Edwards
Subject: Invoice for Chip Sealing
Attachments: 33220.pdf

Good afternoon,

Please see attached invoice.

Thank you and have a great day!

Michelle Hamilton
Finance Technician

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

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 **Think about our Environment. Print only if necessary.**

73



Alberta Beach
4935 50th Ave
Box 278
Alberta Beach, AB T0E 0A0
Attn: Kathy Skwarchuk

September 25, 2024

Re: 2024 Chip Sealing Cost Share – RR32 From Hwy 633 to Alberta Beach

Lac Ste. Anne County is providing the following invoice for Cost Sharing the above-mentioned project with LSAC and the Summer Village of Sunset Point. We had previously provided preliminary cost share scenario back in December of 2022 showing the village portion estimate at \$71,853.00. In summary, I can inform you that actual tendered costs have come in slightly under the 2022 estimate.

Attached are the following:

- Actual invoice to the Village of Alberta Beach
- Cost sharing calculation sheet showing the cost share split amongst the various municipalities involved.

In summary, we are invoicing you for the cost share of the mobilization and demobilization line item and the work line item for RR32 totaling \$65,852.46. This work was tendered with another county project which is likely the reason for the more competitive final cost.

Should you have any further questions or concerns, please contact the undersigned.

Sincerely,

Greg Edwards, P.Eng.
General Manager of Planning and Infrastructure

encl/

c.c.: County Council
Mike Primeau, County Manager

L:\Public Works\18.0 - Roadways\SV Cost Share Projects\Letters\Invoice Letter Village AB Beach - Chip Seal.docx

LAC STE. ANNE COUNTY



Box 219 Sangudo, AB T0E 2A0 – www.lfac.ca

Village of Alberta Beach
Box 278

Alberta Beach AB T0E 0A0

Invoice Number 33220

Purchase Order Number

Date 2024-09-27

GST Reg. No.: 130653017 RT0001

Item	Qty	Unit Price	Extended Price
CHIP SEALING <i>See attached</i>	1.0000 Each	\$65,852.46	\$65,852.46

Subtotal \$65,852.46

Less Discount \$0.00

GST \$3,292.62

Total \$69,145.08

Interest will be charged at 1.5% per month commencing 30 days
after the mailing date of the invoice

ACTUAL COMPLETED WORKS

Sunset Point/Alberta Beach/LSAC Cost Share Request							
Location	Length(m)	Width(m)	Length(miles)	Total	SP	AB	LSAC
				Chipsealing Cost	Thair Cost	County Cost	
RR 32 - Hwy 633	1833	30	1.14	\$ 117,593.68	\$ 11,759.37	\$ 65,852.46	\$ 39,981.85

Sunset Point Pop.	AB Beach Pop.	LSAC Div.5 Pop.	50% LSAC Contrib. Pop.	SP Contrib. %	AB Beach Contrib.	LSAC Contrib. %
164	1060	1302	651	9%	57%	35%
				Rounded	10%	34%

Calculated
Manual Entry

Line Paint/LM	** Chipseal/m ²
Incl	\$ 6.42

1875	Total Contributing Population
------	-------------------------------

Notes:

Mob/Demob	\$ 16,500.00		
RR32	\$ 112,729.50	18330	Sq M
RR20	\$ 269,665.20	43848	Sq M
Total	\$ 398,894.70	62178	

Percentage	Mob Cost allocation	Total Cost
29%	\$ 4,864.18	\$ 117,593.68
71%	\$ 11,635.82	\$ 281,301.02
100%	\$ 16,500.00	\$ 398,894.70 Check

Mobilization to be split proportionately between the two projects

Sept 20, 2024

15.9

To: Alberta Beach Village Council
re: 5724 - 49 Ave

Please reverse my late charge
on my property tax as:

I moved and gave Canada Post
my address change. Somehow
it bypassed the change and
I never received my tax notice.
I called your Alberta Beach
office to find out that it went
to my prior address and I
then gave an address change to
my new home. I asked when
property tax was due they stated
August 9. They at the office
did not mention late fees
and I did not ask. So
I did not realize the hefty
penalty to be incurred with
late payment. Please reduce or
reverse as I am disabled and a
senior on fixed income. Thank you.

RECEIVED SEP 24 2024

S Spady

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TAX STATEMENT OF ACCOUNT

ALBERTA BEACH
 BOX 278
 ALBERTA BEACH, AB
 T0E 0A0
 TELEPHONE: 780-924-3181 FAX: 780-924-3313

Date Mailed: Oct 11,24

To: SPADY, SHARON RUTH

Account Reference: 641

Other Information:

LEGAL 18 4 6376K5
 MUNICIPAL 5724 - 49 Avenue

ASSESSMENT INFORMATION

PROPERTY TYPE	TR	
LAND ASSESSMENT		62,300
IMPROVEMENTS		41,200
TOTAL ASSESSMENT		103,500

Date	Ref#	Description	Amount	Balance
		Balance Forward		0.00
10Jun2024	0	2024 MUNICIPAL SERVICES TAX	1,000.00	1,000.00
10Jun2024	0	SEWER REVITALIZATION LEVY	300.00	1,300.00
10Jun2024	0	2024 SCHOOL LEVY	264.11	1,564.11
10Jun2024	0	2024 MUNICIPAL LEVY	488.72	2,052.83
10Aug2024	0	PENALTY	369.51	2,422.34

PENALTY - AUG 10 = 18% CURRENT YEAR ARREARS	TOTAL AMOUNT DUE	2,422.34
PENALTY - JAN 1 = 18% TOTAL ARREARS	PAYABLE TO:	ALBERTA BEACH

aboffice@albertabeach.com

From: Debbie <debbiedurocher@albertabeach.com>
Sent: September 20, 2024 6:00 AM
To: aboffice@albertabeach.com
Subject: Fwd: Silver Sands - ACP Grant Application - Request for Support

Sent from my iPhone

Begin forwarded message:

From: Joseph B Poulin
Date: September 16, 2024 at 7:47:36 PM MDT
To: debbiedurocher@albertabeach.com, Brian Brady <deputy.mayor@yellowstone.ca>, Keir Packer <keir.packer@yellowstone.ca>, Marlene Walsh <marlene.walsh@yellowstone.ca>, Trista Court <tcourt@lsac.ca>
Subject: Fwd: Silver Sands - ACP Grant Application - Request for Support

Sent from my iPhone

Begin forwarded message:

From: "
Date: September 16, 2024 at 7:23:35 PM MDT
To: Joseph B Poulin <jbpoulin@albertabeach.com>
Subject: FW: Silver Sands - ACP Grant Application - Request for Support

From: Summer Village Office
<administration@wildwillowenterprises.com>
Sent: September 12, 2024 11:41 AM
To: Tony Sonnleitner (Ross Haven)
<CAO@rosshaven.ca>
Cc: wendy.wildwillowenterprises.com
<wendy@wildwillowenterprises.com>
Subject: Silver Sands - ACP Grant Application - Request for Support

The Summer Village of Silver Sands will be making an application to the 2024/2025 Alberta Community Partnership Program for a grant to continue Flowering Rush Abatement in and around Lake Isle and Lac Ste. Anne for the 2025, 2026 and 2027 years. The project will consist of hiring of a 3-

person team to complete monitoring and mapping throughout the lake areas as well as the purchase of chemicals and approved spraying of the flowering rush areas.

As a past contributing supporter and partner of this grant and project, we are asking for consideration of the following from the Summer Village of Ross Haven:

- a motion supporting the Summer Village of Silver Sands' application for funding under the 2024/2025 Alberta Community Partnership Program intermunicipal collaboration component for Flowering Rush Abatement for the 2025, 2026 and 2027 years;
- a motion agreeing to a financial contribution in the amount of \$1,000.00 per year for a total contribution of \$3,000.00; and
- a motion agreeing to the Summer Village of Silver Sands acting as the managing partner of the grant application and funds.

We kindly ask that you respond before September 30th, 2024.

Thank you in advance,

Heather Luhtala,
Assistant CAO/Administration
Summer Village of Silver Sands -
www.summervillageofsilversands.com
Email: administration@wildwillowenterprises.com
m
Phone: 587-873-5765 Fax: 780-967-0431
Mailing Address: Box 8, Alberta Beach, AB T0E
0A0

aboffice@albertabeach.com

From: aboffice@albertabeach.com
Sent: September 20, 2024 2:54 PM
To: 'Tom'
Subject: RE: Crime in our Town

Good afternoon,
Thank you for the email I will forward this to our CAO and Council.
Thank you,

Alberta Beach Administration
Box 278
Alberta Beach, AB
TOE OAO
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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From: Tom
Sent: September 20, 2024 10:37 AM
To: aboffice@albertabeach.com
Subject: Crime in our Town

AB Council members,

Another attempted B & E in the Beach. Garage Broken into and attempted to steel vehicles. At a different location, a vehicle broken into. (2024 19 20. 01:45 hr).
The amount of crime in our community is unexceptionable.
I know crime is up everywhere.
Big cities, Rural and small towns.
I care about OUR community and OUR residents.

My question is to the council of Alberta Beach,
What are you doing to stop the crime spree in our town?
What plans do you have to protect our community?
We need a solid plan put in place NOW to curb this crime spree.
What ever happened to the Citizens on Patrol program?
I respectfully await your reply

Regards,

Tom Bradbury

81

15-j

Alberta Beach Village Office

From: Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS <Travis.Horne@masg.ca>
Sent: October 1, 2024 9:11 AM
To: aboffice@albertabeach.com
Subject: Village of Alberta Beach | Sorrowful Announcement
Attachments: Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS - CV.pdf

Importance: High

It is with great sadness that I inform you that Dan Kanuka, passed away at the U of A hospital on Friday, September 27, 2024.

[Daniel Kanuka | Obituary | Edmonton Journal \(remembering.ca\)](#)

The family is having a Celebration of Life for Dan on Saturday, October 5, 2024, from 1:00 PM to 3:00 PM at the Hayloft Restaurant, 639 Cameron Heights Drive, Edmonton, AB. In lieu of flowers, the family requests donations can be made to the Juvenile Diabetes Research Foundation in his honor.

To ensure there are no service interruptions your municipality a new assessor needs to be appointed. With a heavy heart I will take over these responsibilities. I have attached my CV for your convenience.

There are two steps to officially changing your appointed assessor:

1. Council must change the appointment (may require a bylaw amendment) and
2. Milenet [www.milenet.ca] must be updated.

Please let me know if you have any questions or concerns during this transition. I can be reached directly at 825-333-4870.

Sincerely,



masg.ca



Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
 President | Municipal Assessment Services Group Inc.

Tel 780-939-3310
Direct 825-333-4870
Fax 780-939-3350
Email Travis.Horne@masg.ca

10404 - 100 Avenue, Morinville
 Alberta, T8R 1S2, Canada

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Alberta, T8R 1S2, Canada

Experience

President

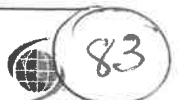
Municipal Assessment Services Group Inc.

- Develops and implements comprehensive business strategies that aligned with the company's mission and objectives, resulting in a best in class service offering for existing and potential clients and rate payers.
- Directs operations, ensuring efficiency and effectiveness across all departments and service lines.
- Oversees financial planning, budgeting, and forecasting, leading to improved financial performance with the goal of providing affordable services and client support.
- Builds and nurtures a high-performance team, fostering a culture of collaboration, innovation, and accountability.
- Cultivates and maintains strong relationships with key stakeholders, focusing on clients and their rate payers.
- Identifies and mitigates potential risks, ensuring the client budgets are reliable and ensure their sustainability and long-term success.
- Establishing key performance indicators (KPIs) and metrics to monitor progress and drive continuous improvement.

Senior Property Tax & Valuation Consultant

Leyton Canada Inc. 2022 – 2022

- Prepared and coached the Leyton's clients during an appeal/audit.
- Coordinated client assessments to identify reductions and/or recovery potential, and tax savings.
- Authored technical reports; periodic status updates; and legal analysis.
- Point person for property tax law, regulation, and board/court decisions.



Experience Continued...

Director, Property Tax Complex

Ryan ULC 2021 - 2022

- Launched Ryan's Saskatchewan office unlocking opportunities for new and existing clients.
- Coordinated the efforts of Senior Managers/Managers, Consultants, Analysts, and Administration researching tax issues, valuations, settlement negotiation, and assessment appeals.

Revaluation & Assessment Appeal Coordinator

City of Saskatoon 2017 - 2020

- Managed +30 staff, work schedules, staffing needs, pursued third-party resources, and coordinated professional development while planning annual operating and capital budgets.
- Authored the Saskatoon's 2021 model summaries and legal briefs.
- Coordinated the preparation and defense of the Saskatoon Assessment Roll throughout the assessment appeal cycles spanning multiple years from Board of Revision through to the Supreme Court of Canada.
- Engaged and coordinated formal legal proceedings at Saskatchewan Court of Queen's Bench and Court of Appeal through the Saskatoon Solicitors Office.
- Appeared as the advocate or expert witness on all complex and high-risk litigation.

Assessment Manager

City of Saskatoon 2013 - 2017

- Coordinated and coached eight staff ranging from Assessment Appraisers, Research Officers, to Assessment Technicians in the application of appraisal theory for all types of properties.
- Authored the Saskatoon's 2013, 2017 model summaries and legal briefs.
- Acted on behalf of the Saskatoon City Assessor.
- Prepared annual operating and capital budgets.

Senior Valuation Assessment Appraiser

City of Saskatoon 2009 - 2012

- Ensured all staff met sensitive deadlines and within legislative timeframes.
- Applied mass appraisal techniques via statistical software for the Non-Residential Land and Warehouse assessments for Saskatoon.
- Presented market trends and analysis to industry stakeholders at both municipal and provincial levels.

Assessor II

City of Edmonton 2005 - 2009

- Responsible for an assessment portfolio in excess of one billion dollars.



Education

Certificate in Administrative Quasi-Judicial Tribunal

Johnson Shoyama Graduate School of Public Policy - Saskatoon, SK August 2021 to December 2021

Diploma in Assessment & Appraisal

Lakeland College - Vermilion, AB September 2002 to April 2004

Certificate in Real Property Assessment

University of British Columbia - Vancouver, BC September 2002 to April 2004

Notable Awards & Achievements

- Presidential Citation, International Association of Assessing Officers, April 2020
- The *most* cited Assessor at the Saskatchewan in Assessment Appeal Committee.
- First Canadian and third person worldwide to achieve the Mass Appraisal Specialist Designation [IAAO].
- Youngest member to achieve the Certified Residential Appraiser Designation [AIC].

Professional Certifications and Licenses

Accredited Municipal Assessor of Alberta

Since 2008

Required to legally act as a professional assessor throughout Alberta. "Municipal Assessors Regulation"

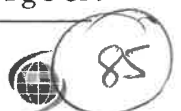
- ...An Accredited Municipal Assessor of Alberta may use the title "Accredited Municipal Assessor of Alberta" and the abbreviation "AMAA."

Certified Residential Appraiser

Since 2006

Required to legally act as a professional appraiser throughout Canada.

- Qualified to undertake any valuation and consulting assignment on dwellings containing not more than four self-contained family housing units or on individual undeveloped residential dwelling sites.



Professional Certifications and Licenses Continued...

Mass Appraisal Specialist

Since 2019

- The MAS designation is a reflection of a member's strengths and core competencies of IAAO providing a symbol of professionalism of a member dedicated to practicing mass appraisal.
- The MAS designation recognizes professionalism and competency in a wide range of matters covering mass appraisal theories, techniques, and application. IAAO members use this designation in conjunction with the valuation of a wide range of property types, property appraisal and assessment administration issues and property tax policy statements in accordance with IAAO's commitment to excellence.

Associate of the Institute of Municipal Assessors

Since 2010

- Granted by the Board of Directors to those who have successfully completed the education program approved by the Board of Directors.
- IMA professional designations have become the industry standard recognized by assessment review bodies, the appraisal community, municipalities, school boards, corporations, and the public.

Saskatchewan Assessment Appraisers Association License

Since 2009

**Required to legally act as a professional assessment appraiser throughout Saskatchewan.
"The Assessment Appraisers Act"**

- ...No person other than a member shall use the title "Licensed Assessment Appraiser of Saskatchewan," the abbreviation "LAAS", or any word, title, or designation, abbreviated or otherwise, to imply that the person is a member.

Leadership

Chair, Standard on Data Quality, International Association of Assessing Officers

2019 - Present

Task Forces were established annually to support the mission and commitments of IAAO to carry out the Association's programs or to advise the Board of Directors on a particular matter. Committee members are appointed by the IAAO President¹.

¹ <https://www.iaao.org/committees/default.aspx?Code=DQS3>



Leadership Continued...

Member, Research & Standards Committee, International Association of Assessing Officers

2017 - Present

This committee supports the mission and commitments of IAAO by conceptualizing, organizing, drafting, publishing, and maintaining technical standards of professional practice. These standards address property valuation, property tax administration, and property tax policy and describe desirable models for the profession.

This committee addresses the research needs of IAAO members and engages in research as prioritized and assigned by the IAAO board of directors. The committee focuses on research in property valuation, property tax administration, and property tax policy; identifies current problematic and anticipated issues needing research; and works cooperatively with the other committees and IAAO groups to identify research issues².

Member, SAAA Discipline Committee, Saskatchewan Assessment Appraiser's Association

2022 - Present

The Discipline Committee hears a formal complaint, as referred from the Professional Conduct Committee, and determines whether the member is guilty of professional misconduct or professional incompetence.

Founding Member, IAAO U40 Leadership Lab, International Association of Assessing Officers

2017 - Present

For assessment, appraisal, and valuation professionals under forty, the U40 Leadership Lab exists to prompt younger involvement in the International Association of Assessing Officers (IAAO)³.

² <https://www.iaao.org/committees/default.aspx?Code=RSRCHSTNDS>

³ https://www.iaao.org/wcm/Membership/Under_40_Leadership_Lab/wcm/Membership_Content/U40.aspx



Publications

Ryan Talks Tax Podcast | Episode 3 | Property Tax in Alberta, British Columbia, and Saskatchewan

Podcast Link 2021

In Episode 3, the property tax appraisal and assessment process in Alberta, British Columbia, and Saskatchewan are discussed, including the use of mass appraisal and market value techniques, the degree of centralization in each jurisdiction, some of the unintended consequences of various property tax initiatives, and the best approach to minimizing assessment values.

Standard on Data Quality, International Association of Assessing Officers

IAAO Standard Link 2021

The IAAO Standard on Data Quality defines quality requirements for critical elements of assessment data and provides guidance for meeting those requirements for use in mass appraisal. Assessment data for the purposes of this standard can be separated into property characteristic, economic, and geographic.

This standard addresses quality for both the collection of new inventory and the management of existing inventory. For all types of assessment data, this standard outlines the general requirements for accuracy, currency, consistency, and completeness. Specific local standards should be developed in accordance with this general standard.

Market Value Assessment in Saskatchewan Handbook, Saskatchewan Assessment Appraiser's Association

Handbook Link 2010

Co-Editor, modifying the source material from Alberta to suit the Saskatchewan assessment system. Complete overhaul of every section in the Alberta Handbook:

Preface	Shopping Centres
Introduction	Special Purpose Properties
Apartments	Strip Commercial Properties
Golf Courses	Warehouses
Grain Elevators	Hotel & Motel
Manufactured Home Communities	Office Buildings
Gas Stations	



Publications Continued...

Practicing Assessment in Alberta Handbook – Apartment Guide, Alberta Assessor's Association

Handbook Link 2018

Co-Editor, updating the Alberta Multi-Family Handbook.

Standard on Professional Development, International Association of Assessing Officers

IAAO Standard Link 2022

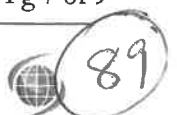
IAAO continues at the forefront of assessment in North America and has been expanding its reach to the global community for the last five decades. Because standards form the rules by which North

American assessors perform their duties, they may not be directly applicable to an overseas audience. The standards have been updated to also present the broad principles upon which the rules are based. IAAO believes those principles may be adapted to many differing statutory and regulatory scenarios worldwide.

Succession Planning Toolkit, International Association of Assessing Officers

Succession Planning Link 2018

The greatest key to succession planning and to building our future leaders is to provide educational and training opportunities to the professionals we hire. Our field is so unique and interesting, and by providing access to mass appraisal and new technology education, we build the excitement employees feel about what they can learn and accomplish. Training opportunities that also include teaching leadership and communication skills will truly develop our profession's future administrators.



Assessment Litigation

Defended over 1,000 assessment appeals at the quasi-judicial level. Extensive experience at the Court of Appeal for Saskatchewan [SKCA] as the instructing party. Directly involved with the evidence led at the quasi-judicial bodies and oversight of the solicitors at the SKCA. The nineteen Court of Appeal cases are listed below:

- *Brandt Properties Ltd. v Saskatoon (City)*, 2021 SKCA 19
- *Saskatoon (City) v Victory Majors Investments Corporation*, 2020 SKCA 59
- *Saskatoon (City) v 101071855 Saskatchewan Ltd.*, 2019 SKCA 10
- *Saskatoon (City) v Victory Majors Investments Corporation*, 2019 SKCA 51
- *Saskatoon (City) v West Coast Reduction Ltd.*, 2019 SKCA 48
- *Wal-Mart Canada Corp. v Saskatoon (City)*, 2019 SKCA 20
- *Saskatoon (City) v Wal-Mart Canada Corp.*, 2019 SKCA 3
- *Saskatoon (City) v Walmart Canada Corp.*, 2018 SKCA 2
- *Harvard Property Management Inc. v Saskatoon (City)*, 2017 SKCA 34
- *Saskatoon (City) v Walmart Canada Corp.*, 2016 SKCA 123
- *Deer Lodge Hotels Ltd. v Saskatoon (City)*, 2016 SKCA 119
- *Crombie Property Holdings Limited v Saskatoon (City)*, 2016 SKCA 47
- *Dundee Realty Management Corporation v Saskatoon (City)*, 2016 SKCA 49
- *Harvard Property Management Inc. v Saskatoon (City)*, 2016 SKCA 48
- *Saskatoon (City) v Triovest Realty Advisors Inc.*, 2015 SKCA 126
- *Saskatoon (City) v Wal-mart Canada*, 2015 SKCA 125
- *Deer Lodge Hotels Ltd. v Saskatoon (City)*, 2015 SKCA 105
- *Saskatoon (City) v North Ridge Development Corporation*, 2015 SKCA 13
- *Saskatoon (City) v North Ridge Development Corporation*, 2013 SKCA 62



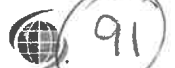
FOIP

Extensive experience in Freedom of Information & Protection of Privacy legislation including:

- Freedom of Information and Protection of Privacy Act, RSA 2000, c F-25
 - Freedom of Information and Protection of Privacy (Ministerial) Regulation, Alta Reg 56/2009
 - Freedom of Information and Protection of Privacy Regulation, Alta Reg 186/2008
- The Freedom of Information and Protection of Privacy Act, SS 1990-91, c F-22.01
 - Freedom of Information and Protection of Privacy Regulations, The, RRS c F-22.01 Reg 1
- The Local Authority Freedom of Information and Protection of Privacy Act, SS 1990-91, c L-27.1
 - Local Authority Freedom of Information and Protection of Privacy Regulations, RRS c L-27.1 Reg 1

Developed internal and external facing policy and procedures. Acted on behalf of *both* the Municipality and private sector. Notable public requests are below:

- Audit Files FOI # 2021-034
- Revaluation FOI # 2021-035
- Assessor Records FOI # 2021-017



Daniel KANUKA (Dan)



It is with heavy hearts that we announce the passing of our beloved husband and father, Dan, who left us on September 27, 2024 at the age of 68. Dan is survived by his loving wife, Heather, his children Brett (wife Ellie and son Edwin), Carley, and Marcy, and his many friends & extended family members who were fortunate to know him.

Dan was born and lived his entire life in Edmonton, Alberta. He was a devoted husband to Heather for 42 years. As a father Dan cherished imparting his wisdom and life skills on his children (whether they wanted to know or not), like the proper way to dice an onion, only ever mowing the lawn diagonally, and how to tile a wall. He was a pillar of strength to them and a source of unwavering encouragement, always cheering his kids on in their pursuits.

With a career in property assessment, Dan was known for his kindness, dedication, and hard work. He was respected and deeply appreciated by his peers. Outside of work, Dan had a passion for golf, which he shared with his family and friends. His spirit will be profoundly missed.

Dan struggled with his health for the majority of his life. His strength and will to live life to the fullest despite his struggles is an inspiration to everyone who loved him so dearly. In lieu of flowers, the family requests that donations be made to the Juvenile Diabetes Research Foundation in his honor.

We take comfort in knowing that Dan will live on in our hearts and memories, a guiding force in our lives forever. Rest in peace Dan, you will always be loved and remembered.

**No Events Scheduled At This
Time**



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

October 4, 2024

*Municipal Assessment Services Group Inc.
10404 – 100 Avenue
Morinville, AB
T8R 1S2*

*On behalf of Council & Staff of the Village of Alberta Beach,
please accept our sincerest condolences on the passing
of Dan Kanuka.*

*All of our thoughts and prayers are with you,
his co-workers, his family and friends
during this difficult time.*

Sincerely,

Kathy Skwarchuk
Kathy Skwarchuk, CAO

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emailed: Oct. 4/24

Alberta Beach Village Office

From: Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS <Travis.Horne@masg.ca>
Sent: October 7, 2024 9:32 AM
To: Alberta Beach Village Office
Cc: Dale Semotiuk; Justin Goudreau, AMAA; Kory Horne; Maddie Ritter; Tim Zaharichuk; Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
Subject: RE: Letter of Condolence
Attachments: Condolence Letter.pdf

Good morning Kathy,

I hope this message finds you well. On behalf of our entire team, I would like to express our sincere gratitude for your kind words and condolences on the passing of our dear colleague, mentor, and friend – Dan Kanuka.

Your thoughtful letter has provided us with comfort during this difficult time, and we truly appreciate your support and understanding. Dan was an invaluable part of our team, and your message reminds us of the positive impact he had on those around him.

Thank you once again for your compassion and for keeping us in your thoughts.

Best,



masg.ca



Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
President | Municipal Assessment Services Group Inc.

Tel 780-939-3310
Direct 825-333-4870
Fax 780-939-3350
Email Travis.Horne@masg.ca

10404 - 100 Avenue, Morinville
Alberta, T8R 1S2, Canada

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From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: October 4, 2024 3:52 PM
To: Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS <Travis.Horne@masg.ca>
Subject: Re: Letter of Condolence

Hi Travis,
Please see the attached letter on behalf of Alberta Beach.

Thank you,

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cc: Bruce

Alberta Beach Village Office

From: michael weller
Sent: October 11, 2024 10:52 AM
To: aboffice@albertabeach.com
Subject: Re: drainage 47a ave

Hello. I have a newly-constructed ditch in my back alley that was designed to drain water away, but has been sloped so that it does the opposite and all the water runs into my yard. This deficiency was brought to your attention over a year ago, but the repairs have not been done nor have I received any feed back. I can't begin to express how disappointed and betrayed I feel. It is my contention that a contractor/engineer who is commissioned to do a simple job like this should be capable and responsible enough to ensure that it is designed and done properly. I need your help to make this correction and resolve my problem, to stop any further damage from occurring, and allow me to finish development on my property.

On Thu, Sep 21, 2023 at 3:14 PM <aboffice@albertabeach.com> wrote:

Good afternoon Mr. Weller,

We have forwarded your Email to the public works manager, and he will follow up with the engineer.

Thank you,

Alberta Beach Administration

780-924-3181

From: michael weller
Sent: Wednesday, September 20, 2023 2:00 PM
To: Alberta Beach Village Office <aboffice@albertabeach.com>
Subject: drainage 47a ave

hi. i am inquiring about any updates on the drainage problem.

thankyou.

95

Follow up to Bolson Eng.
47A Ave. Drainage Concerns

Alberta Beach Village Office

From: Alberta Beach Village Office <aboffice@albertabeach.com>
Sent: October 11, 2024 2:13 PM
To: 'tthompson@bolson.ca'
Cc: 'publicworks@albertabeach.com'
Subject: Re: 47A Avenue Alley Drainage

Hi Trent,

We have received an email today from Michael Weller the property owner at 4616 – 47A Avenue expressing some concerns regarding the newly-constructed drainage work done in 2023 in the back alley. He is saying he has a newly constructed ditch in the back alley that was designed to drain water away but has been sloped so that it does the opposite, and all the water runs into his yard.

Previously back in July of 2023 I had sent you an email from the resident regarding his concerns and you were going to review and follow up with Bruce. No one has followed up with Mr. Weller and he recently attended our Council Meeting and since receiving his email today, he may attend our meeting on Tuesday.

Do you have any update on this, or have you been out to look at this property?

Thank you,

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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aboffice@albertabeach.com

From: Jon Inrig <jinrig@circularmaterials.ca>
Sent: September 22, 2024 11:55 AM
To: aboffice@albertabeach.com
Cc: Circular Materials AB Operations; Samantha Shulman
Subject: RE: Alberta Beach Compensation Offer

Good morning, Kathy,

We just wanted to follow up from our email last week outlining the compensation offer for Alberta Beach. We wanted to clarify and confirm next steps along with the timelines so we can prepare the formal agreements and ensure you are included for the phase 1 implementation.

Next Steps:

1. Confirm acceptance of this offer by **Tuesday, September 24th by 5pm MST** - CM will then draft your customized agreements for execution and send to you
2. Final Council or senior leadership approval to execute the agreement is required by **Thursday, October 31st**
3. Agreement execution as soon as possible after Council or senior leadership approval, or by **Friday, November 29th**

Important note: To meet the requirements for inclusion in Phase 1, we require your community to meet the above deadlines.

As a reminder, for reference, the Community Curbside Agreement templates we will be using can be found [here](#).

Warm regards,

Jon Inrig (He/Him)
Managing Director, Alberta & Yukon
jinrig@circularmaterials.ca

circularmaterials.ca



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From: Jon Inrig
Sent: September 18, 2024 6:40 AM
To: aboffice@albertabeach.com
Cc: Circular Materials AB Operations <ABoperations@circularmaterials.ca>
Subject: Alberta Beach Compensation Offer

Good morning, Kathy,

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Thanks very much for your patience throughout this process!

We appreciate you meeting with us recently and providing the additional information regarding your curbside collection for PPP. Please find attached the Alberta Beach Compensation Offer Workbook used to calculate the compensation that would be entered into Exhibit 5: Compensation of your Curbside Collection Statement of Work. As discussed in the exchange of our questions and your responses, we removed the costs associated with processing and the costs charged by your previous contractor but not charged by the current one. Please refer to the Variance and Explanation of Variance columns in the attached spreadsheet. These calculations result in a curbside collection services compensation offer of **\$2.26** per household per month. If you have any questions about this calculation, please let us know.

Please advise if you would like us to prepare a Master Services Agreement and a Curbside Collection Statement of Work based on this curbside collection compensation. The compensation for promotion and education, which is the same for all communities, was listed in the Statement of Work that was published last week and there will be an additional top up of \$1.50 per household annually. Depot compensation is under review and will be considered at a later date.

Again, we appreciate your patience throughout this process and please let us know if you have any other questions.

Sincerely,



Jon Inrig (He/Him)
Managing Director, Alberta & Yukon
jinrig@circularmaterials.ca

circularmaterials.ca

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Alberta Beach Village Office

From: Jon Inrig <jinrig@circularmaterials.ca>
Sent: September 18, 2024 6:40 AM
To: aboffice@albertabeach.com
Cc: Circular Materials AB Operations
Subject: Alberta Beach Compensation Offer
Attachments: Alberta Beach Compensation Workbook_Sept 15.xlsx

Good morning, Kathy,

Thanks very much for your patience throughout this process!

We appreciate you meeting with us recently and providing the additional information regarding your curbside collection for PPP. Please find attached the Alberta Beach Compensation Offer Workbook used to calculate the compensation that would be entered into Exhibit 5: Compensation of your Curbside Collection Statement of Work. As discussed in the exchange of our questions and your responses, we removed the costs associated with processing and the costs charged by your previous contractor but not charged by the current one. Please refer to the Variance and Explanation of Variance columns in the attached spreadsheet. These calculations result in a curbside collection services compensation offer of **\$2.26** per household per month. If you have any questions about this calculation, please let us know.

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Sincerely,

Jon Inrig (He/Him)
Managing Director, Alberta & Yukon
jinrig@circularmaterials.ca

circularmaterials.ca

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Community Name Alberta Beach
 CM Payment Type Unit Price \$/HH/month
 Collection Services Performed by: Community

Community Summary Excel Sheet	2023 General Ledger/Sub Ledger Account Names	Description	2023 Actuals	Community Allocation to PPP curb	Eligible Cost Y/N	Direct PPP Cost or Shared Cost	Methodology Allocation Default %	PPP Cost	Non-Residential Sources	PPP Cost Net of Non-Residential Sources	Variance	Explanation of Variance
	Recycle Bin - Rental & Delivery	Bin at Public Works Yd where curb PP is unloaded	\$1,527.53	\$1,527.53	Yes	Direct	NA	\$1,527.53	0%	\$1,527.53	\$0.00	
	Labour - Blue Bag Collection		\$9,720.00	\$9,720.00	Yes	Direct	NA	\$9,720.00	0%	\$9,720.00	\$0.00	
	Truck & Equipment & Fuel		\$6,940.00	\$6,940.00	Yes	Direct	NA	\$6,940.00	0%	\$6,940.00	\$0.00	
	Bin - Dump & Return		\$2,043.30	\$2,043.30	Yes	Direct	NA	\$2,043.30	0%	\$2,043.30	\$0.00	
	Commingled Recycle Fees	Processing	\$1,753.91	\$0.00	No	NA	NA	\$0.00	NA	\$0.00	-\$1,753.91	To exclude processing costs
	Environmental Surcharge	Our previous contractor charged enviro fees on the bin rental and recycling fees.	\$454.56	\$0.00	No	NA	NA	\$0.00	NA	\$0.00	-\$454.56	To exclude costs charged by previous contractor but not charged by current contractor
			\$22,439.30					\$20,230.83		\$20,230.83	-\$2,208.47	
			746					746				
			\$30.08					\$27.12				
			\$2.51					\$2.26				

"When we originally registered we had 743 however now we have 746 due to housing development"

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NEW BUSINESS:

16.a COUNCIL ORGANIZATIONAL MEETING:

MOTION THAT the Council Organizational Meeting be held on Tuesday, October 29th, 2024 at 5:30 P.M.

16.b CHRISTMAS LIGHT UP CONTEST:

MOTION THAT the Village sponsor a Christmas Light Up Contest and that the prizes be as follows:

\$200.00 for first place;

\$150.00 for second place; and

\$100.00 for third place;

AND FURTHER THAT the judging take place on December ____, 2024 by Councillor _____ and two members of the public.

16.c GRASMERE SCHOOL CHRISTMAS DONATION:

MOTION THAT Alberta Beach approves a Christmas donation to Grasmere School in the amount of \$600.00 to be used towards the student's Christmas Lunch as well to supply candy canes and Christmas oranges for each student.

16.d CHRISTMAS OFFICE HOURS:

MOTION THAT the Village office be closed for Christmas on December 24th, 2024 and re-open on January 2nd, 2025.

16.e COUNCIL & STAFF CHRISTMAS LUNCH:

Administration would like to request authorization to purchase gift cards in lieu of a Council & staff Christmas lunch as done the past 4 years.

MOTION that Council approves the purchase of \$100.00 gift cards for Council and staff in lieu of a Council & staff Christmas lunch.